



MASTER OF COMMERCE (M.COM)

PROGRAMME GUIDE



**School of Management Studies
Indira Gandhi National Open University
New Delhi**

www.ignou.ac.in

Please keep this Programme Guide safely till you complete the Programme. You will need to consult it while working on the Programme.

RECOGNITION

RECOGNITION

IGNOU is a NATIONAL OPEN UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). The Degrees/ Diplomas/ Certificates issued by IGNOU are recognised by all the member institutions of the Association of Indian Universities (AIU) and are at par with the corresponding Degrees/ Diplomas/ Certificates issued by all Indian Universities/ Deemed Universities/ Institutions etc.

It is the First Open University in the Country to have been accredited with the highest A++ Grade by NAAC

Despatch of Study Material and Assignments

“The University sends study materials and assignments, wherever prescribed to the students by registered post and if a student does not receive the same for any reason whatsoever, the University shall not be held responsible for that.”

CUT OFF DATES

Please check the admission advertisement on IGNOU Website (www.ignou.ac.in) for the last date of submission of admission form for the January & July admission cycles.

Important Links

Admission Portal for ODL Programmes: <https://ignouadmission.samarth.edu.in/>

Admission Portal for Online Programmes: <https://ignouiop.samarth.edu.in/>

Admission Portal for Fixed Learner Intake Programmes: <https://ignouflip.samarth.edu.in/>

Student Portal (after admission): <https://ignou.samarth.edu.in/>

All students are advised to register on the Student Portal after confirmation of their admission and create their own Student Account

AT A GLANCE

Name of the Programme	Programme Code	Eligibility	Duration	Fee
Master of Commerce	MCOM	Passed Bachelor Degree of Minimum 3 years duration	Min.: 2 Years Max.: 4 Years	Programme fee: Rs 9000/- per year

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PRINT PRODUCTION

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Further information on the Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi-110 068.

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1. THE UNIVERSITY

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- Democratizing higher education by taking education to the doorsteps of the students
- Providing access to high quality education to all those who seek it, irrespective of age, region, or formal qualifications
- Offering need-based academic programmes by giving professional and vocational orientation to the courses
- Promoting and developing distance education in India
- Setting and maintaining standards in distance education in the country - as an apex body for the purpose.

Some of the special features of the Open and Distance Education System currently practised by IGNOU are:

- Relaxed entry requirements
- Provision of equal opportunity of admission to people from all over the country
- Provision of learning at one's own pace, place and time
- Cost-effective and cost-efficient educational operations
- Multi-media approach in the preparation of course packages
- Self-instructional Printed and Audio/Video course materials
- Network of student support services throughout the country
- Face-to-Face Counselling and Tele-counselling
- Continuous evaluation through assignments
- Provision of terminal examination two times a year
- Interactive Satellite Aided Communication Network (Teleconferencing).
- Interactive Radio Counselling
- Facebook Live Sessions

1.1 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organise its academic programmes and courses in co-ordination with the School staff and the different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels through various programmes. Currently IGNOU has following schools of studies:

School of Humanities (SOH)	School of Journalism and New Media Studies (SOJNMS)
School of Social Sciences (SOSS)	School of Gender and Development Studies (SOGDS)
School of Sciences (SOS)	School of Tourism and Hospitality Service Sectoral Management (SOTHSSM)
School of Education (SSOE)	School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
School of Continuing Education (SOCE)	School of Social Work (SOSW)
School of Engineering & Technology (SOET)	School of Vocational Education and Training (SOVET)
School of Management Studies (SOMS)	School of Extension and Development Studies (SOEDS)
School of Health Sciences (SOHS)	School of Foreign Languages (SOFL)
School of Computer & Information Sciences (SOCIS)	School of Translation Studies and Training (SOTST)
School of Agriculture (SOA)	School of Performing and Visual Arts (SOPVA)
School of Law (SOL)	

1.2 Academic Programmes

The University offers programmes leading to Certificate, Diploma or Degree, covering conventional as well as innovative programmes. Most of these programmes have been developed after an initial survey of the demand for such studies. They are launched with a view to fulfil the student's needs for:

- Certification
- Improvement of skills
- Acquisition of professional qualifications
- Continuing education and professional development at work place
- Self-enrichment
- Diversification of knowledge, etc.

1.3 Course Materials

The University follows multi-media approach in imparting instruction to its learners. It comprises of:

- Self-instructional printed course material packages
- Assignments for assessment and feedback
- Supporting audio-video programmes
- Face-to-Face interaction with academic counsellors at Study Centres or at work centres depending on programme requirement
- Practicals at designated institutions
- Project Work in some programmes
- Work-related field project/Functional assignments as per programme requirements
- Telecast of video programmes on the National Network of Doordarshan (DD-I)
- Broadcast of audio programmes by All India Radio (selected stations)
- Interactive Satellite Aided Communication Network (Teleconferencing)
- Interactive Radio Counselling

Learning materials are prepared for the courses by teams of experts drawn from conventional universities, professionals from all over the country and in-house faculty. These materials are edited by the content experts and language experts at IGNOU before they are finally sent to the press. Similarly audio and video programmes are produced in consultation with the course writers, in-house faculty and producers. These materials are previewed and reviewed by the faculty as well as outside experts and edited or modified wherever necessary before they are despatched to the Study Centres and Doordarshan.

Printed material is supplied directly to the students at the addresses supplied by them and their cost is covered in the programme fee. Audio/Video programmes are made available at the Study Centres where Audio/Video playing equipment is also available. Audio/Video programmes of the University are also broadcast as per a prearranged schedule. Print materials and audio/video tapes are available for a price. Interested persons/institutions may request for a catalogue from **The Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi - 110 068.**

1.4 Credit System

The University follows the 'Credit System' for most of its programmes. Each credit amounts to 30 hours of study comprising all learning activities. Thus, a 4 credit course involves 120 hours. This helps the student to understand the academic effort one has to put in, in order to successfully complete a course. Completion of an academic programme (Degree, Diploma or Certificate) requires successful clearing of both, the assignments and the term-end examination of each course in a programme.

1.5 Student Support Services

To provide effective student support, the university has set up a number of study centres all over the country. These study centres are coordinated by Regional Centres. You have to select one of these study centres taking into consideration your place of work or residence. However, each study centre can handle only a limited number of students, and despite our best efforts, it may not always be possible to allot the study centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you. The list of study centres is provided separately.

Every Study Centre has a Coordinator to coordinate different activities at the centre, an Assistant Coordinator and other supporting staff appointed on a part-time basis. There are several Academic Counsellors in different subjects to provide counselling and guidance to you in the subjects you have chosen.

Study Centres perform the following major functions:

- 1) **Counselling:** Face-to-Face counselling for the courses will be provided at the Study Centres. Generally, as stated earlier, there will be 10 counselling sessions for an 8 credit course and 5 sessions for a 4 credit course. The detailed programme of the counselling sessions will be sent to you by the Coordinator of your Study Centre.
- 2) **Evaluation of Assignments:** Tutor Marked Assignments (TMA) will be evaluated by the Counsellors appointed for different courses at the Study Centre. These assignments will be returned to you with tutor comments and marks you obtained. These comments will help you in your studies.
- 3) **Library:** For each course some of the books suggested under 'Some Useful Books' will be available in the Study Centre Library. All audio and video tapes are also available in the library.
- 4) **Information and Advice:** At the Study Centre you get relevant information regarding the courses offered by the University, counselling schedules, examination schedule, etc. You will also get guidance in choosing your elective and application-oriented courses.
- 5) **Audio-Video Facilities:** The Centres are equipped with audio-video facilities to help you make use of the audio and video cassettes prepared for different courses. Media notes of these audio-video programmes will also be available at the Study Centre. This will help you to know the contents of each programme.
- 6) **Interaction with Fellow-Students:** In the Study Centres you have an opportunity to interact with fellow students.

2. MASTER OF COMMERCE (M. COM)

The Discipline of Commerce, SOMS, is offering M.Com programme to equip the students with necessary conceptual and analytical skills required for handling the business operations, This program aims at developing the required knowledge, skills and aptitude among learners so that they contribute significantly in the area of trade, commerce and industry. This is a 80 credits programme which is divided into four semester of study, each year comprising of 40 credits of courses

2.1 Programme Structure

Credits

'Credit System' is followed for this programme. This is an 80 credits programme divided into 4 semesters. Details of the courses are given below:

1st Semester

Sr. No.	Course Code (Core Course)	Course Name	Credits
1.	MCO-01	Organization Theory and Behavior	6
2.	MCO-04	Business Environment	6
3.	MCO-05	Accounting for Managerial Decisions	6
4.	MCO-021	Managerial Economics	4
Total Credits			22

2nd Semester

Sr. No.	Course Code (Core Course)	Course Name	Credits
1.	MCO-06	Marketing Management	6
2.	MCO-022	Quantitative Analysis for Managerial Applications	4
3.	MCO-023	Strategic Management	4
4.	MCO-024	Business Ethics and CSR	4
Total Credits			18

3rd Semester

Sr. No.	Core Specialization Courses	Course Code	Course Name	Credits
1.	Core Course	MCO-03	Research Methodology and Statistical Analysis	6
2.	Core Course	MCO-07	Financial Management	6
3.	Specialisation	IBO-02	International Marketing Management	6
4.	Specialisation	MCO-015 (New Course)	India's Foreign Trade and Investment	4
Total Credits				22

4th Semester

Sr. No.	Core Specialization Courses	Course Code	Course Name	Credits
1.	Specialisation	IBO-01	International Business Environment	6
2.	Specialisation	IBO-06	International Business Finance	6
3.	Compulsory	MCOP-01	Project	6
Total Credits				18

2.2 Eligibility for Admission

Any graduate or equivalent from a recognized University is eligible for admission to this programme.

2.3 Medium of Instructions

The programme is offered in both the languages i.e., English and Hindi.

2.4 Duration of the Programme

The minimum duration of the programme is 2 years and the maximum is 4 years.

2.5 Fee Structure

The course fee is Rs. 9000/- per year.

Registration

Though this is a semester-wise programme, the registration is done year-wise to facilitate the logistic operations. The student has to re-register for the 2nd year courses when it is offered by the University. The validity of each course would expire on completion of the maximum duration of the programme i.e., 4 years. **Registration is ONLINE.**

2.6 Exit Options

After completion of the first two semesters (40 credits) of specified courses of those two semesters (i.e., 1st and 2nd), an exit option is provided to students, at their specific request only, resulting in award of **Post Graduate Diploma in Business Studies (PGDBS)**. If a student joins M.Com programme after completing PGDIBO programme, the credit transfer will be provided to those courses which are common in M.Com and PGDIBO programmes as per University norms.

3 Credit System

3.1 Defining Credit in ODL

The University follows the 'Credit System' for most of its programmes. Each credit in our system is equivalent to 30 hours of learner study comprising all learning activities (i.e., reading and comprehending the print material, listening to audio, watching video, attending counselling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves 120 hours of study and a 6-credit course involves 180 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic programme (Degree or Diploma) requires successful completion of the assignments, practical, projects and the Term-End Examination as per requirement of each course in a programme.

3.2 Choice Based Credit System (CBCS)

The Bachelor's Degree Programmes offered through this prospectus follow the Choice Based Credit System (CBCS) introduced by UGC. The CBCS provides the learner with flexibility to study the subjects/courses at their own pace; greater choice of inter-disciplinary, intra-disciplinary and skill-based courses; and mobility to different institutions for studies. The system has the following advantages:

- Allows learners to choose a combination of inter-disciplinary, intra-disciplinary courses, skill oriented courses (even from other disciplines according to their learning needs, interests and aptitude).
- Makes education broad-based and at par with global standards.
- Offers flexibility for learners to study at different times and at different institutions to complete the programme. Credits earned at one institution can be transferred to another institution.

3.3 Support Services

In order to provide individualized support to its learners, the University has a large number of Study Centres, spread across the country. These Study Centres are coordinated by 67 Regional Centres and Recognised Regional Centres. At the Study Centres, the learners interact with the Academic Counselors and other learners, refer to books in the Library, watch/listen to video/audio programmes and interact with the Coordinator on administrative and academic matters. The list of Regional Centres is given in this Prospectus. Support services are also provided through Work Centres, Programme Study Centres, Skill Development Centres and Special Study Centres.

In case the number of students enrolled in a program is small, the University shall provide Technology Enabled Learner Support (TELS) through Gyan Darshan / Gyan Vani / Swayam Prabha/ Web based support.

4 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance education methodology as per the requirement.

The University follows a multimedia approach for instruction, which comprises:

4.1 Self Instructional Printed Material

The printed study material (written in self-instructional style) for both theory and practical components of the programmes is provided to the learners in the form of a single print book and/or e-book, comprising blocks and units or in the form of separate printed blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.

4.2 Audio-Visual Material Aids

The learning package contains audio and video programmes which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration.

The Video content is available on eGyan kosh (www.egyankosh.ac.in) – the digital learning repository of the University.

The video programmes are also telecast on National Network of Gyan Darshan and Swayamprabha channels. All Gyan Vani stations broadcast curriculum-based audio programmes as per their schedule that is notified in advance. In addition, some selected stations of All India Radio also broadcast the audio programmes. Learners can confirm the dates for the programmes from their study centres. The information is also provided through the university website.

4.3 Counselling Sessions

Normally counselling sessions are held as per schedule drawn by the Study Centres. These are mostly held outside the regular working hours of the host institutions where the study centres are located. **However, in case the number of students in a programme is small, face-to-face counselling shall not be organized. In such cases the University shall provide Web Enabled Academic Support to the learners.**

4.4 Teleconferences

Live sessions are conducted via satellite through interactive Gyan Darshan Channel as well as simultaneously [webcaste at http://ignouonline.ac.in/](http://ignouonline.ac.in/) and via Facebook Live sessions.

Practicals/Project Work: Some Programmes have practical/project component also depending upon the learning requirements. Practical sessions are held at designated institutions for which schedule is provided by the Study Centres. Attendance at practical sessions is compulsory.

4.5 Web Enabled Academic Support (WEAS)

To provide technology based academic support to the learners of the distance mode programmes, IGNOU has initiated a scheme of Web Enabled Academic Support (WEAS) for various ODL programmes of IGNOU. WEAS is a Single Window Platform providing various kinds of academic support including the study material, audio-video, quiz, discussion forum, calendar of activities, web-based video counselling, links of various web-based resources to the distance learners by using simple and easily available ICT tools. The students enrolled in programmes being offered through WEAS are given access to their programme specific portal in which they are provided with course material in digital format, video and learning resources. The portal enables online peer-to-peer interaction and discussion, it also gives an opportunity to the students to learn online and interact virtually with teachers and experts. To access

WEAS click the link - <https://sites.google.com/ignou.ac.in/weas>

5 Evaluation System of IGNOU

The system of evaluation followed by the University also is different from that of conventional universities. IGNOU has a multitier system of evaluation.

1. Self-assessment exercises within each unit of study material.
2. Continuous evaluation mainly through assignments which are tutor-marked, practical assignments and seminar/ workshops/extended contact programmes, etc.
3. Term-End Examinations (TEE).
4. Project / Term-end Practical examination.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking Term-End Examinations from time to time to complete an academic programme. A learner has to submit Tutor Marked Assignments (TMA) responses to the Coordinator of the Study Centre to which s/he is attached. **Term-end examination is conducted at various examination centres spread all over the country and abroad in June and December every year.**

Evaluation (M.Com)

The evaluation system of the programme for all the courses, except the project course, is based on two components:

5.1 Continuous evaluation in the form of assignments (Weightage: 30%)

This component carries a weightage of 30%. There will be one assignment per course. The assignment is to be submitted to the Co-ordinator of the Study Centre to which the student is assigned or attached with..

5.2 Term-end examination (Weightage: 70%)

Term-end examination will be held twice every year in the months of June and December. The students are at liberty to appear in any of the examinations conducted by the University during the year. A student will be allowed to appear in the Term-End Examination, only after s/he has registered for that course and submitted the assignment. The TEE for each course will be for 100 marks and of 3 hours duration.

For appearing in the Examination, every student has to submit an Examination form and submit the requisite fee before the due dates specified.

If a student misses any term-end examination of a course for any reason, s/he may appear for any of them or all the courses subject to the maximum as may be specified by the University, in the subsequent term-end examinations. This facility will be available until a student secures the minimum pass grade in the courses but up to a maximum period of the programme, i.e. four years.

For Project course the evaluation is based on the project report submitted by the student.

The following is the scheme of evaluation and awarding divisions:

1 st Division	-	60% and above
2 nd Division	-	50% to 59%
Pass	-	40% to 49%
Unsuccessful	-	Below 40%

Contact : You may contact the following divisions/ centers for different queries :

SRD for all the admission related queries.

SED for all the examination Grade Card related queries.

MPDD for Self Instructional learning material

Respective Study Center (allotted to you) for submission of assignments and Counselling sessions.

SOMS for course related queries

Students are also advised to follow IGNOU's FB page and other social media platforms of IGNOU as all important information and notices are uploaded there too.

5.3 Term-End Examination and Payment of Examination Fee

The University conducts Term-end Examination (TEE) twice a year in the months of June & December. A learner is permitted to appear in TEE subject to the following conditions: -

1. Registration for the courses is valid and not time barred.
2. Required number of assignments in the courses have been submitted by due date wherever applicable.
3. Minimum time to pursue these courses as per the provision of the programme has been completed.
4. Examination fee for all the courses the learner is appearing in the examination has been paid.

In the case of non-compliance of any of the above conditions, the result of all such courses is liable to be withheld by the University.

Term-end Examination

The learners are required to fill in the Examination form to appear in the TEE each time i.e., for every exam (June/ December) a learner has to apply afresh. The Examination Forms are accepted online only as per the schedule given below.

Dates for submission of Examination Form

For June TEE	Late Fee	For December TEE	Late Fee
1 st March to 31 st March	NIL	1 st September to 30 th September	NIL
1 st April to 15 th April	Rs.1000/- (The exam centre will be the city where RC is located)	1 st October to 15 th October	Rs. 1000/- (The exam centre will be the city where RC is located)

Please note that the dates mentioned above are subject to change. Please check the actual dates on the University website.

Examination fee and Mode of Payment

Examination Fee	Mode of Payment
@ 200 per theory course	Credit Card/Debit Card/Net Banking
@ 200 per practical course	

Examination fee once paid is neither refundable nor adjustable even if the learner fails to appear in the examination.

Hall Ticket for Term End Examination

No hall ticket shall be dispatched to the examinees. Hall Tickets of all examinees are uploaded on the University Website (www.ignou.ac.in) 7-10 days before the commencement of the Term End Examinations. Therefore, learners are advised to visit IGNOU website for updates.

Students are advised to take the print out of the Hall Ticket from University website after entering the enrolment number and name of programme of study, and report at the examination centre along with the Identity Card issued by the University. Without a valid IGNOU Student ID Card issued by the University, examinees will not be permitted to appear in the examination.

In case, any learner has misplaced the Identify Card issued by the University, it is mandatory to apply for a duplicate Identity Card to the Regional Centre concerned well before commencement of the examinations so as to get a duplicate ID Card in time. Learners without valid ID Card will not be allowed to enter the Examination Centre premises. Students who have taken admission online can download their ID Card online.

International Students Residing in India

The foreign nationals are advised to visit the page of Intenational Division of the University (<http://ignou.ac.in/ignou/aboutignou/division/id/introduction>) for the programmes on offer for them; programme fee and other fees applicable for them. They may also contact International Division of the University at the Headquarters for more details.

Online Admission System

The Admission Forms can be submitted online (except for International Students) through Online Admission System at <http://onlineadmission.ignou.ac.in>. Currently, the facility is available for the programmes offered through Common Prospectus except merit-based and entrance test based programmes. The prospective learners are required to create their user ID and password for logging in the system and upload the required documents along with the submission of the Admission Form. There is no need to send the printed copy of the Admission Form to the Regional Centre. The programme fee can be paid online using payment Gateway through net banking, debit/credit card or UPI. Once the admission form is submitted online, the students can track the progress of their admission. A message is sent on the mobile number and email ID registered with the System once admission is confirmed. In case of any discrepancy in the Admission Form, the prospective students are advised to remove the discrepancy within a stipulated time. Failing to do so will lead to rejection of admission form.

The prospective learners submitting the Admission Form through this System can download the Prospectus free from IGNOU website <http://www.ignou.ac.in>. However, an amount of **Rs.200/- is charged** as registration fee along with the programme fee.

eGyanKosh

The IGNOU eGyan Kosh (<http://egyankosh.ac.in/>) one of the world's largest repositories of educational resources in higher education-is available for the learners and teachers, and public at large for free. The eGyan Kosh currently houses the self-learning material of over 2500 courses and an equal number of video programmes of IGNOU. The IGNOU learners are encouraged to make use of these resources for their learning.

IGNOU e-Content Mobile App

IGNOU-e-Content Mobile App is an official mobile app of Indira Gandhi National Open University (IGNOU), New Delhi. This app is an ICT initiative of IGNOU to provide Digital Learning Environment to IGNOU learners and extending Technology Enhanced Learner Support Services to them. The aim of this initiative is to disseminate the digitised course material to IGNOU Learners. IGNOU learners can use this app to access their course material through their hand held devices such as Mobile Phones and Tablets.

Vidya Lakshmi Portal

Vidya Lakshmi Portal is a first of its kind portal for students seeking Education Loan. Set up in August 2015, it is a single window electronic platform for students to access information and prepare applications for Educational Loans and Government Scholarships. The Portal has the facility of tracking the students right from the inception of loan application until the completion of sanction of loan or otherwise. Students can view, apply and track their education loan applications to banks anytime, anywhere through the Portal. The portal has been developed and being maintained by NSDL e-Governance Infrastructure Limited.

Nearly 40 Banks have registered for over **70 Educational Loan Schemes** on the Vidya Lakshmi Portal and integrated their system with the Portal for providing loan processing status to students.

GRIEVANCE REDRESSAL: WHOM TO CONTACT FOR WHAT

IGNOU has a robust mechanism in place for redressal of student grievances. A Special Online Portal – IGNOU Grievance Redress and Management (iGRAM) has been developed for this purpose. Students can submit their grievances on iGRAM online and track the response. iGRAM can be accessed at <http://igram.ignou.ac.in/>.

A dedicated **Student Service Centre** has been set up at the HQ to respond to the queries and grievances of the students. The Student Service Centre can be contacted at the contact details provided below.

Contact Details of Student Service Centre		
1	General Enquiry (Student Support Services and Student Grievances, pre-admission Inquiry of various Programmes in IGNOU, etc)	Phone: 011-29572514, 29572513, 29572516
2.	Director, SSC, IGNOU, Maidan Garhi, New Delhi – 110068	Phone: 011-29572505 Email: directorssc@ignou.ac.in , ssc@ignou.ac.in

For specific queries related to Admission, Study Material, Assignment, Examination, Counselling e.t.c. the students may contact the following:

Sl. No.	Issues	Authority to be contacted
1	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms, change of name, correction of name/address	Concerned Regional Centre
2	Non-receipt of study material and assignments	Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi-110068
3	Change of Elective/Medium/opting of left over electives/ Deletion of excess credits	Concerned Regional Centre
4	Credit Transfer	Student Registration Division, Block No. 1 & 3, IGNOU, Maidan Garhi, New Delhi-110068
5	Purchase of Audio/Video CDs	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110068
6	Academic Content	Director of the School concerned
7	Approval of a Project Synopsis	Project Co-ordinator in the Concerned School
8.	International Students residing in India should contact	Director, International Division, IGNOU, Block-15, Section K, Maidan Garhi, New Delhi. Tel. Nos. : 29533987; 29571681 E-mail : internationaldivision@ignou.ac.in

Sl. No.	Issues related	Contact No.	Controlling Officer & Telephone No.	E-mail ID
9	Issue of Deree/ Diploma Certificate/ Despatch of returned Degrees/ Verification of Degrees/Convocation	011-29572213 011-29535438	Asstt. Registrar 011-29572224	convocation@ignou.ac.in
10	Issue of Hall Ticket/ Correction in the hall ticket for handicapped student s/ Non-receipt of hall tickets for term-end- examination & Entrance Test/Entrance, Test Results/Queries related to dispatch of attendance, list of examinees etc./ writer	011-29572209 011-29572202	Asstt. Registrar 011-29535064	sgoswami@ignou.ac.in jitenderkr@ignou.ac.in
11	Declaration of results of Masters & Bachelors degree level programme/Issueof grade card and provisional certificate of Masters and Bachelors degree level prog./ Practical marks of all programmes	011-29572212	Section Officer 011-29536103	mdresult@ignou.ac.in bdresult@ignou.ac.in practicalsed@ignou.ac.in
12	Declaration of results of Masters, Bachelor and Diploma programme/Issue of gradecard and provisional certificate of Masters, Bachelor and Diploma level programme	011-29572211	Section Officer 011-29536743	bdresult@ignou.ac.in indpresult@ignou.ac.in
13	Declaration of results of DPE and Certificate programme/ Issue of grade card and provisional certificate of DPE & Certificate level programme	011-29572208	Section Officer 011-29536405	cpresult@ignou.ac.in
14	Verification of genuineness ofprovisional certificate and grade card/ Issue of Transcript	011-29572210	Section Officer 011-29536405	gcverification@ignou.ac.in
15	Queries related to UFM cases	011-29572208 011-29576405	Section Officer	ufmgroup@ignou.ac.in
16	Status of Project Report of all Programmes/ Dissertation and Viva marks	011-29571324 011-29571321	Asstt.Registrar 011-29532294	projects@ignou.ac.in
17	Queries related to Assignment Marks	011-29571325 011-29571319	Asstt.Registrar 011-29571313	assignment@ignou.ac.in
18	Students general enquiries and grievances/ Issue of duplicate mark sheet	011-29572218 011-29571313	Asstt. Registrar	sedgrievance@ignou.ac.in
29	Discrepancy in grade card, non updationof grade/marks in the grade card etc.	011-29572206 011-29572215 011-29572219	Dy. Director/ Asstt.Director	garora@ignou.ac.in

Specific Instructions for Tutor Marked Assignments

- **Write the responses in your hand. Do not print or type the answers.**
- Write your Enrolment Number, Full Address, Signature and Date on the top right hand corner of the first page of your response sheet.
- Write the Programme Title, Course Code, Course Title, Assignment Code and Name of your Study Centre on the left hand corner of the first page of your response sheet. Course Code and Assignment Code may be reproduced from the Assignment.

The top of the first page of your response sheet for each assignment should be like this:

Programme Title.....	Enrolment No.....
Name.....	Address.....
Course Code.....	Assignment Code.....
Signature.....	
Study Centre.....	Date.....

- Read the assignment carefully and follow the specific instructions, if any, given in the assignment itself. Go through the units on which assignments are based. Make some points regarding the question, rearrange those points in a logical order and draw up a rough outline of your answer. While answering an essay type question, give adequate attention to introduction and conclusion. The introduction must offer your brief interpretation of the question and how you propose to develop it. The conclusion must summarise your response to the question. Make sure that the answer is logical and coherent, and has clear connections between sentences and paragraphs. The answer should be relevant to the question given in the assignment. Make sure that you have attempted all the main points of the question. Once you are satisfied with your answer, write down the final version neatly and underline the points you wish to emphasise. While solving numericals, use proper format and give working note wherever necessary.
- Use only foolscap size paper for your response and tie all the pages carefully. Avoid using very thin paper. Allow a 4 cm. margin on the left and atleast 4 lines in between each answer. This may facilitate the evaluator to write useful comments on the margin at appropriate places.
- Do not reproduce your answers from the units sent to you by the University. If you reproduce from units, you will get poor marks for the respective question.
- Do not copy from the response sheets of other student. If copying is noticed, the assignments of such student will be rejected.
- Write each assignment separately. All the assignments should not be written in continuity.
- Write the question number with each answer.
- The completed assignment should be sent to the Coordinator of the Study Centre allotted to you.

Under any circumstances do not send the tutor marked response sheets to the Student Evaluation Division at Headquarters for evaluation.

- After submitting the assignment at the StudyCentre get the acknowledgement card from the Coordinator on the prescribed assignment remittance-cum-acknowledgement card.
- In case you have requested for a change of Study Centre, you should submit your Tutor Marked Assignments only to the original Study Centre until the change of Study Centre is effected by the University.
- If you find that there is any factual error in evaluation of your assignments e.g. any portion of assignment response has not been evaluated or total of score recorded on assignment response is incorrect, you should approach the coordinator of your study centre for correction and transmission of correct score to Headquarters.

Examination Centre: Your Study Centre is normally your examination center. The University at its discretion may allot you any examination centre other than your study centre. Change of examination centre is not generally permitted. In exceptional cases change of centre may be considered. For this students should apply one month in advance to Registrar, SED at IGNOU.

Your enrolment number is your Roll Number for examinations. Be careful in writing it. Any mistake in writing the Roll Number will result in non-declaration of your result.

Declaration of Result: It is your duty to check whether you are registered for that course and whether you are eligible to appear for that examination or not. If you neglect this and take the examination without being eligible for it, your result will be cancelled.

Although all efforts are made to declare the result in time, there will be no binding on the University to declare the results of the last examination before commencement of next examination. You are therefore, advised to fill up the form without necessarily waiting for the result and get it cancelled at a later date if so required.

Study Centre is the contact point for you. The University cannot send communication to all the students individually. All the important communications are sent to the Coordinators of the Study Centres and Regional Directors. The Coordinators would display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all the Students. You are, therefore, advised to get in touch with your Coordinator for day-to-day information about assignments, submission of examination forms, date-sheet, list of students admitted to a particular examination, declaration of result, etc.

While communicating with the University regarding examination, please clearly write your enrolment number and complete address. In the absence of such details, we will not be able to attend to your problems.

Early Declaration of Results: In order to facilitate the students, who have got offer of admission for higher study and/or selected for employment etc. and are required to produce statement of marks/grade cards by a specified given date, which is before the prescribed dates for declaration of the University's results, the University arranges early processing of their answer scripts and declaration of their results. The students are required to apply in prescribed application form with fee of **₹700 per course** by means of demand draft drawn in favour of IGNOU and payable at New Delhi alongwith attested photocopy of offer of admission/employment. They can submit their request for early declaration before the commencement of the term-end examination i.e. before 1st June and 1st December respectively. The

University, in such cases, will make arrangement for early processing of answer scripts and declare the result as a special case possibly within a month time from the date of conduct of examination.

Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.

Early declaration of result is permissible in term-end examination only and not in Practicals/Lab courses, Project, Workshop, Assignment and Seminar etc.

A sample prescribed application form with rules and regulations in detail for this purpose is given in the student handbook & prospectus and also made available at University's website www.ignou.ac.in

Improvement in Division/Class: The students of Bachelor's/Master's degree programme, who have completed the programme and wish to improve their Division/Class may do so by appearing in term-end examination. The eligibility is as under:

- (a) The students of Bachelor's/Master's degree programme, who fall short of 2% marks to secure 2nd and 1st division.
- (b) The students of Master's degree programme only, who fall short of 2% marks to secure overall 55% marks.

Students may apply in the prescribed application form from 1st to 30th April for June term-end examination and from 1st to 31st October for December term-end examination alongwith fee @ 500 per course by means of demand draft drawn in favour of IGNOU and payable at New Delhi.

The improvement is permissible in term-end examination only and not in Practicals/Lab courses, Project, Workshop, Assignment and Seminar etc. A sample prescribed application form with rules and regulations in detail for this purpose is given in the student handbook, & prospectus and also made available at University's website www.ignou.ac.in

Photocopy of the Evaluated Answer Script: The students may obtain the photocopy of the evaluated answer scripts for the term-end examination on request. They may apply in the prescribed application form from 1st March to 15th April for June Term-end Examination and from 1st September to 15th October for December Term-end Examination alongwith the requisite fee of Rs. 100/- per course by means of demand draft drawn in favour of IGNOU' and payable at 'New Delhi'. A sample prescribed application form with rules and regulations in detail for this purpose is given in the students handbook & prospectus and also made available at University's website www.ignou.ac.in

Issue of Official Transcript: The students may also obtain Official Transcript for submission to the Overseas or Indian Institutes/Universities on request. They may apply in the prescribed form by paying the requisite fee as · under by means of demand draft in favour of 'IGNOU' and payable at 'New Delhi':

1. Rs.600/- per transcript, if it is to be sent to the student/institutes in India.
2. Rs. 1000/- per transcript, if required to be sent to the Institutes outside India by the University.

A sample prescribed application form with rules and regulations in detail for this purpose is given in the students handbook & prospectus and also made available at University's website www.ignou.ac.in

6. OTHER USEFUL INFORMATION

6.1 Reservation of Seats

The University provides reservation of seats for scheduled castes, scheduled tribes, other backward classes, wards of defence personnel who lost their lives or were seriously injured and physically handicapped students as per the Government of India rules.

6.2 Scholarships and Reimbursement of Fees

Reserve categories viz., scheduled caste/scheduled tribe, other backward classes and physically handicapped students, have to pay the fees at the time of admission to the University along with other students. For reimbursement of programme fees SC/ST students have to submit their required forms to the Directorate of the Social Welfare or Office of the Social Welfare Officer of the respective State Government through the concerned Regional Director of IGNOU.

Physically Handicapped students admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect the scholarship forms from the Directorate of Social Welfare or Office of the Social Welfare Officer of the concerned State Government and submit the filled-in forms to them through the concerned Regional Director of IGNOU.

6.3 Provisional Certificate

A provisional certificate will be issued to all students on completion of the programme. In case provisional certificate is not received, you have to write to the Registrar, Student Evaluation Division, IGNOU, New Delhi 110068, in a prescribed form as contained in this Programme Guide.

6.4 Change of Medium

Change of Medium is also permitted within one month of the first receipt of study material on payment of 300 plus 1000 per 6/8 credit course by demand draft drawn in favour of IGNOU and payable at Delhi. The change of medium shall be effective for subsequent dispatch of course materials. For replacement of course material send the books already received to the Joint Registrar, MPDD along with the copy of letter from Student Registration Division, admitting the change of medium retaining a photocopy of it for further reference and record.

For change of course/programme/medium, you should address your form (given in this programme guide) to the Registrar, Students Registration Division, IGNOU, Maidan Garhi, New Delhi-110068 along with the draft for requisite fee.

6.5 Change or Correction of Address

There is a printed card for the change/correction of address. A copy of the same is given in this programme guide. In case there is any correction or change in your address, you are directed to make use of that printed form addressed to the concerned Regional Centre. You are advised not to write letter to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, you are advised to make own arrangements to redirect the mail to the changed address during this period.

6.6 Change of Study Centre

The candidates are required to opt only such study centres which are activated for the programme. As far as possible the university will allot the study centre opted by the candidate. However, the university may change the study centre at its convenience without concurrence of the student at any time. For the purpose of change of Study Centre you have to send request to the Director of your Regional Centre. A copy of the same may be sent to Student Registration Division at the headquarters. Counselling facilities for a programme may not be available at all the Centres. As such you are advised to make sure that counselling facilities are available for the programme you have chosen, at the new Centre opted for. As far as possible the request for change of Study Centre is considered favourably. However, the allotment of new Study Centre is subject to availability of seats for the programme at the new Centre asked for.

6.7 Change of Regional Centre

When you want transfer from one Region to another Region, you have to write to that effect to the Regional Centre from where you seek a transfer marking copies' to the Regional Centre where you would like to be transferred to and also to Registrar, Student Registration Division, New Delhi. Further, you have to obtain a certificate from the Coordinator of the Study Centre from where you are seeking transfer regarding the number of assignments submitted. The Regional Director from where you are seeking the transfer will transfer all records to the Regional Centre where you seek transfer under intimation to you and Registrar, Student Registration Division. The records are normally sent by Registered Post to guard against loss in the postal transit..

6.8 Issue of Duplicate Mark sheet

A duplicate Grade Card is issued after a request is made on the prescribed form along with a draft of 200/- to be paid in favour of IGNOU, New Delhi. The application form for the purpose is given in this Programme Guide.

6.9 Simultaneous Registration

A student is permitted to register for only one programme in the given academic session. You are, therefore, advised to seek admission to only one programme in the given academic session. Violation of this rule attracts cancellation of admission to all programmes and forfeiture of the programme fees.

6.10 Refund of Fees

Fee once paid will not be refunded under any circumstances. Programme fee may, however, be refunded if admission is not offered by IGNOU for any reason.

6.11 Migration Certificate

For Migration Certificate, requisition may be sent to the Regional Director alongwith the following documents:

- 1) Application (can be obtained from the Head Office or photocopy of the one given in programme guide could be used.)
- 2) Attested copy of the marksheet.

- 3) Fee of 400/- in the form of demand draft drawn in favour of IGNOU payable at the city where Regional Centre is located. Samples of various forms currently used in the University are provided in this Programme Guide. Whenever you need any of these please take a photocopy, fill it and send it to

6.12 Disputes on Admission and other University Matters

The place of jurisdiction for filling of a Suit, if necessary, will be only at New Delhi/Delhi.

6.13 Credit Transfer Scheme

“Credit transfer” means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted need not to write IGNOU examinations for such courses which are found equivalent to and for which appropriate credits would be deemed to have been acquired for any purposes for fulfilling the IGNOU requirements for award of a degree/diploma. The credit transfer scheme is applicable only to those candidates who have not completed their degree/diploma from any other recognized University, yet willing to complete the same through IGNOU as per rules provided.

Modalities

- 1) Normally credit transfer will be applicable only from a diploma, bachelor's degree, master's degree to an equivalent diploma, Bachelor's degree and a Master's degree.
- 2) Credit transfer will be permissible only in the case of students coming from institutions established by an Act of Parliament or by an Act of State Legislature; or an institution “deemed to be university” or an “institution of national importance” or an institution recognized by statutory bodies like AICTE, ICMR, ICAR, CSIR etc.
- 3) Credit transfer can be done only on the basis of individual courses and not on the basis of year to year courses as in conventional institutions.
- 4) In order to get a diploma/degree from IGNOU a student will be required to earn at least 50% credits from IGNOU. For example, a M.Com. Student should earn at least 36 credits from IGNOU for an IGNOU degree.
- 5) The degree certificate or the marks list thus given to the students will specifically indicate the credits earned in IGNOU and those obtained from other institutions.

Rules and Regulations for Credit Transfer

- 1) Student who want to avail credit transfer shall get registered with IGNOU for the programmes they want to study. All the applications for credit transfer should invariably be addressed to Registrar, SED, IGNOU, Maidan Garhi, New. Delhi-110068.
- 2) The students have the choice to opt the Second year courses in the First year of their study.

- 3) The students by opting the courses in such a way to complete the balance credits can reduce the period of study prescribed for the completion of the degree programme and thereby avail no payment of fees to the period not covered. The student availing credit transfer would be allowed to complete the programme early provided they do not offer more than 36 credits in a year.
- 4) "IGNOU programmes" and "courses" means "subjects" or "papers" respectively in conventional universities. 5) Students seeking credit transfer should apply directly to the Registrar, SRD, IGNOU, Maidan Garhi, New Delhi-110068 enclosing a Demand Draft for 400/- per course in favour of "IGNOU" and payable at New Delhi, with attested copies of Marks sheet and attested copies of syllabus of such courses covered by them. Such cases will be examined separately by the Equivalence committee at the Headquarters of the university. **This process will take a minimum period of three months from the date of receipt of such requests with all the relevant documents by the above concerned officer.**

7. COMMERCE FACULTY

Director

Prof. Ravi Sankar

Professors

Prof. Nawal Kishor M.Com.,
PGDIM, Ph.D
International Marketing & International Business

Prof. (Mrs) Madhu Tyagi
M.Com., Ph.D
Finance

Prof. M.S. Senam Raju
M.Com., M.Phil., PGDDE, Ph.D
Rural Marketing and Banking

Dr. Sunil Kumar Gupta
MBA., M.Com., M.Phil., Ph.D.
Accounting and Finance

Dr. Subodh Kesharwani
Assocaite Professor
MBA, M.Com., D.Phil
Information Technology, Management & Operations

Dr. Rashmi Bansal M.Com.,
M.Phil., Ph.D Business
Administration

Dr. Madhulika P. Sarkar
M.Com., LL.B., Ph.D
Taxation and Business Law

Dr. Anupriya Pandey
M.Com., PGDDE, Ph.D.
Entrepreneruship, Marketing and Financial Mangement

Dr. Rajendra Prasad

1st Semester
MCO-01: ORGANISATION THEORY AND BEHAVIOUR

Block No.	Unit No.	Title
1	ORGANISATION THEORY	
	1	Introduction to Organisation
	2	Organisation Theory
	3	Organisation Structure and Effectiveness
2	ORGANISATIONAL BEHAVIOUR AND INDIVIDUAL PERSPECTIVE-I	
	4	Overview of OB
	5	Individual Behaviour and Learning
	6	Perception
	7	Attitudes and Values
3	ORGANISATIONAL BEHAVIOUR AND INDIVIDUAL PERSPECTIVE-II	
	8	Personality and Emotions
	9	Stress Management
	10	Motivation
	11	Job Design and Job Satisfaction
4	GROUP BEHAVIOUR	
	12	Group Formation and Structure
	13	Communication
	14	Conflict Management
	15	Team Building and Leadership
	16	Power and Politics
5	ORGANISATIONAL CULTURE AND DEVELOPMENT	
	17	Organisational Culture and Climate
	18	Organisational Change
	19	Organisational Development
	20	Emerging Trends in OB

MCO-04 : BUSINESS ENVIRONMENT

Block No.	Unit No.	Title
1	SOCIO-POLITICAL ENVIRONMENT	
	1	Dimensions of Business Environment
	2	Socio-Cultural Environment
	3	Social Responsibilities of Business
	4	Political Environment
2	LEGAL ENVIRONMENT	
	5	Regulatory Policies and Framework Corporate Laws-II
	6	Corporate Laws-I
	7	Corporate Laws-II
	8	Labour Legislation
3	REGULATIONS OF FINANCIAL MARKETS	
	9	Financial Markets
	10	Capital Market
	11	Regulation of Capital Market
	12	Invetors Protection and Corproate Governance
4	ECONOMIC ENVIRONMENT	
	13	Structure of Indian Economy
	14	Economic Planning
	15	Economic Policies
	16	Small Scale Industries
17	Economic Reforms	
5	INTERNATIONAL AND TECHNOLOGICAL ENVIRONMENT	
	18	Balance of Payment and Exim Policy
	19	Globalisation and WTO
	20	Foreign Investment and Collaborations
	21	Technological Environment

MC0-05: ACCOUNTING FOR MANAGERIAL DECISIONS

Block No.	Unit No.	Title
1	FUNDAMENTALS OF ACCOUNTING	
	1	Accounting: An Overview
	2	Basic Cost Concepts
	3	Financial Statements
	4	Understanding Financial Statements
2	ANALYSIS OF FINANCIAL STATEMENTS	
	5	Techniques of Financial Analysis
	6	Statements of Changes in Financial Position
	7	Cash Flow Analysis
3	BUDGETING AND BUDGETARY CONTROL	
	8	Basic Concepts of Budgeting
	9	Preparation and Review of Budgets
	10	Approaches to Budgeting
4	STANDARD COSTING	
	11	Basic Concepts of Standard Costing
	12	Variance Analysis I
	13	Variance Analysis II
	14	Responsibility Accounting
5	COST VOLUME PROFIT ANALYSIS	
	15	Marginal Costing
	16	Break Even Analysis
	17	Relevant Costs for Design Making
	18	Reporting to Management
	19	Recent Developments in Accounting

MCO-021: MANAGERIAL ECONOMICS

Block No.	Unit No.	Title
1	INTRODUCTION TO MANAGERIAL ECONOMICS	
	1	Scope of Managerial Economics
	2	The Firm: Stakeholders, Objectives and Decisions Issues
	3	Basic Concepts and Techniques
2	DEMAND AND REVENUE ANALYSIS	
	4	Demand Concepts and Analysis
	5	Demand Elasticity
	6	Demand Estimation and Forecasting
3	PRODUCTION AND COST ANALYSIS	
	7	Production Function
	8	Short Run Cost Analysis
	9	Long Run Cost Analysis
4	PRICING DECISIONS	
	10	Market Structure and Barriers to Entry
	11	Pricing Under Competition and Pure Monopoly
	12	Pricing Under Monopolistic and Oligopolistic Competition
	13	Pricing Strategies

2nd Semester

MCO-06 : MARKETING MANAGEMENT

Block No	Unit No.	Title
1	NATURE AND SCOPE OF MARKETING	
	1	Introduction to Marketing
	2	Marketing Environment
	3	Marketing Information and Research
2	UNDERSTANDING CONSUMERS AND SELECTING TARGET MARKETS	
	4	Buyer Behaviour
	5	Markets and Market Segmentation
	6	Market Targeting and Positioning
3	PRODUCT DECISIONS	
	8	Product Concepts and Classification
	9	Product Development and Product Life Cycle
	10	Branding, Packaging and Servicing
4	PRICING DECISIONS	
	10	Objectives and Methods of Pricing
	11	Pre Adjustment Strategies
	12	Regulation of Prices
5	DISTRIBUTION DECISIONS	
	13	Distribution Channels
	14	Marketing Intermediaries
	15	Distribution Logistics
6	PROMOTION DECISIONS AND EMERGING ISSUES	
	16	Marketing Communication
	17	Personal Selling and Sales Promotion
	18	Advertising and Publicity
	19	Emerging Issues in Marketing

MCO-022: QUANTITATIVE ANALYSIS FOR MANAGERIAL APPLICATIONS

Block No.	Unit No.	Title
1	DATA COLLECTION & ANALYSIS	
	1	Quantitative Decision Making - An Overview
	2	Collection of Data
	3	Presentation of Data
	4	Measures of Central Tendency
	5	Measures of Variation and Skewness
2	PROBABILITY & PROBABILITY DISTRIBUTION	
	6	Basic Concepts of Probability
	7	Discrete Probability Distributions
	8	Continuous Probability Distributions
	9	Decision Theory
3	SAMPLING & SAMPLING DISTRIBUTIONS	
	10	Sampling Methods
	11	Sampling Distributions
	12	Testing of Hypotheses
	13	Chi-Square Tests
4	FORECASTING METHODS	
	14	Business Forecasting
	15	Correlation & Regression
	16	Time Series Analysis

MCO-023: STRATEGIC MANAGEMENT

Block No.	Unit No.	Title
1	INTRODUCTION TO STRATEGIC MANAGEMENT	
	1	Concept of Strategy
	2	Strategic Framework
	3	Strategy in Global Context
2	ENVIRONMENTAL ANALYSIS	
	4	External Environmental Analysis
	5	Competitive Analysis
	6	Internal Environmental Analysis
3	FORMULATION OF STRATEGY	
	7	Business Level Strategy
	8	Competitive Strategy
	9	Corporate Level Strategy
4	STRATEGY IMPLEMENTATION AND CONTROL	
	10	Implementation – Behavioural Dimensions
	11	Corporate Governance
	12	Control
	13	Evaluation

3rd Semester
MCO-03 : RESEARCH METHODOLOGY AND STATISTICAL ANALYSIS

Block No.	Unit No.	Title
1	RESEARCH AND DATA COLLECTION	
	1	Introduction to Business Research
	2	Research Plan
	3	Collection of Data
	4	Sampling
	5	Measurement and Scaling Techniques
2	PROCESSING AND PRESENTATION OF DATA	
	6	Processing of Data
	7	Diagrammatic and Graphic Presentation
	8	Statistical Derivatives and Measures of Central Tendency
	9	Measures of Variation and Skewness
3	RELATIONAL AND TREND ANALYSIS	
	10	Correlation and Simple Regression
	11	Time Series Analysis
	12	Index Numbers
4	PROBABILITY AND HYPOTHESIS TESTING	
	13	Probability and Probability Rules
	14	Probability Distributions
	15	Tests of Hypothesis-I
	16	Tests of Hypothesis-II
	17	Chi-Square Test
5	INTERPRETATION AND REPORTING	
	18	Interpretation of Statistical Data
	19	Report Writing

MCO-07: FINANCIAL MANAGEMENT

Block No.	Unit No.	Title
1	FOUNDATION OF FINANCE	
	1	Financial Management: An Overview
	2	Time Value of Money
	3	Valuation of Securities
	4	Risk and Return
2	INVESTMENT DECISIONS	
	5	Cost of Capital
	6	Capital Budgeting-I
	7	Capital Budgeting-II
3	LONG TERM FINANCING	
	8	Sources of Long Term Finance
	9	Project Financing
	10	Capital Market
	11	Lease Financing
	12	International Business Finance
4	FINANCING AND DIVIDEND DECISIONS	
	13	Objectives and Methods of Pricing
	14	Pre Adjustment Strategies
	15	Regulation of Prices
5	MANAGEMENT OF WORKING CAPITAL	
	13	Working Capital
	14	Cash Management
	15	Inventory Management
	16	Receivables Management

IBO-2: INTERNATIONAL MARKETING MANAGEMENT

Block No.	Unit No.	Title
1	INTRODUCTION TO INTERNATIONAL MARKETING	
	1	International Marketing: Basic Concepts
	2	International Marketing Orientation and Involvement
	3	Analysing International Marketing Environment
2	FOREIGN MARKET SELECTION	
	4	International Market Segmentation
	5	International Market Selection
	6	International Marketing Entry Decisions
3	INTERNATIONAL PRODUCT AND PRICING DECISIONS	
	7	International Product Planning
	8	International Branding, Packaging and other Decisions
	9	International Pricing
4	INTERNATIONAL DISTRIBUTION AND PROMOTION	
	10	International Distribution
	11	International Marketing Communication
	12	International Advertising
	13	Personal Selling, Publicity and Sales Promotion
5	MANAGING INTERNATIONAL MARKETING OPERATIONS	
	14	IM Planning, Organising and Control
	15	International Marketing of Services
	16	Emerging Trends and Issues in International Marketing
6	INTERNATIONAL MARKETING RESEARCH	
	17	Introduction to International Marketing Research
	18	Data Collection
	19	Data Analysis

Audio: 1) Trends in India's Foreign Trade

4th Semester

IBO-1: INTERNATIONAL BUSINESS ENVIRONMENT

Block No.	Unit No.	Title
1	CONCEPTS AND DIMENSIONS	
	1	Introduction to International Business Environment
	2	Theories of International Trade
	3	Balance of Payments
	4	Instruments of Trade Policy
2	GLOBALIZATION: PROCESS AND FORCES	
	5	Globalization: An Overview
	6	International Investment
	7	Transnational Corporations
	8	Technology Transfer
4	WORLD TRADING SYSTEM AND INSTITUTIONS	
	9	World Trade
	10	Multilateral Trading System
	11	Regional Economic Groupings
	12	International Commodity Agreement
	13	Multilateral Financial Institutions
5	LEGAL ENVIRONMENT	
	14	Legal Framework of Foreign Trade
	15	The Proper Law of the Contract or the <i>Lex Causae</i>
	16	Settlement of International Trade Disputes
6	CONTEMPORARY DEVELOPMENTS AND ISSUES	
	17	International Trade and Environment
	18	International Trade in Services
	19	International Business Ethics
	20	Electronic Commerce

Audio: 1) World Trade, 2) Regional Economic Groupings, 3) Settlement of International Business Disputes

IB0-6 : INTERNATIONAL BUSINESS FINANCE

Block No.	Unit No.	Title
1	INTERNATIONAL FINANCIAL SYSTEM	
	1	International Monetary System and Institutions
	2	International Financial Markets
	3	International Banking
	4	International Transactions and Balance of Payments
2	FOREIGN EXCHANGE RISK MANAGEMENT	
	5	Foreign Exchange Markets
	6	Determination and Forecasting of Exchange Rates
	7	Currency Risk Management
	8	Measuring and Managing Transaction Exposure
	9	Measuring and Managing Transaction Economic Exposure
3	INVESTING IN FOREIGN OPERATIONS	
	10	Corporate Strategy and Foreign Direct Investments
	11	International Project Appraisal
	12	Cost of Capital for Foreign Investments
	13	Political Risk and Tax Aspects
4	FINANCING INTERNATIONAL OPERATIONS	
	10	Designing Global Capital Structure
	11	International Cash Management
	12	Foreign Trade Financing
	13	Project Export Financing

Audio: 1) Forex Regulation in India, 2) Globalisation and new financing choices for international firms

APPLICATION FORM : INSTRUCTIONS AND CODES

Please fill up the form and mail or submit in person the same along with copies of attested certificates to your concerned Regional Centre with in stipulated dates mentioned in the Advertisement notification in the newspaper and website of IGNOU.

GST IN THE APPLICATION FORM

Some instructions for filling-up of application form are given below:

- For Name of the Programme Applied for refer page no. 17-229 of this prospectus
- For Programme Code, refer to pages 17-229 of this Prospectus.
- Please fill the relevant code for medium of instruction in the boxes provided. For example, if you are choosing Hindi medium then write B2 as shown below

B	2
---	---
- Code of Regional Centres is given at Pages 240-250. You have to write the code of that Regional Centre in which your Study Centre falls. List of Study Centres is attached in separate booklet.
- For Study Centre Code refer to Supplementary Booklet to Common Prospectus.
- For State Code, refer page no.251
- (a) and (b) if you are already registered or have done a programme with IGNOU, please write the relevant code in the boxes, if A1 then write the Enrol No. & Programme Code. This field is mandatory for those who are applying for lateral entry to M.Com.,MAGD Programmes.
- If your name is VIRENDER KUMAR HASIZA, then write as following in the boxes provided for

V	I	R	E	N	D	E	R	K	U	M	A	R	H	A	S	I	Z	A						
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--

Please Note: Name of the candidates should be as mentioned in the High School/+2 Certificate. In case the name is written other than the one mentioned in the High School/ +2 Certificate, then legal evidence be submitted along with the Admission Form.

- Please write your Father's/Husband's/Guardian name. If the name is KEDAR NATH HASIZA, then write it as follows

	/o	K	E	D	A	R	N	A	T	H	H	A	S	I	Z	A
--	----	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
- Fill in your address for correspondence where you would like to receive your study material and all other correspondence. Do not give post box no. as address. Leave a box blank between each unit of address like house No. street name, P.O. etc. The address given by a student must be in India otherwise the Registration will be invalid. For foreign students, pl. refer page no. 233. See section 10.23
- Write down your Mobile No., E-mail Address and Aadhar CardNo. (**All fields are mandatory**).
- Please follow the rule of Date/Month/Year e.g. 5th June 1976 should be written as

0	5	0	6	1	9	7	6
---	---	---	---	---	---	---	---
- For 13-22, write the relevant code in the appropriate box. For example, if you are male, put (A1) in the box, for female it is B2 and C3 for others who do not want to disclose their Gender (like Transgenders etc.). Please fill up category code carefully. No request for change of category code shall be entertained afterwards. **All fields are mandatory.**
- Furnish the details of scholarship, if any received by you.
- For (a) and (b), write the relevant code in the box. If A1, then fill the column 24(b) also. Supporting documents are to be closed.
- Notethat
 (a) Qualification code is in three digits e.g.000,001,002,003,004,005,006,007,008,009 and 010. You have to write only highest qualification code which could be found on page 251.

- (b) Write your main subjects in short form.
 - (c) Fill in the year of passing.
 - (d) Write division-01,02 or 03. If you have simply passed the examination without containing any of three Divisions, write 04.
 - (e) Write down aggregate percentage obtained by you at the highest level of your qualification and round off to the nearest integer (i.e. 61.3 should be of 61 and 65.7 should be of 66) while filling in the form.
 - (f) Fill the Board Code from the list given on page No 230.
26. For fee details, refer to pages 16-196 of this Prospectus and make a draft in favour of IGNOU payable at the city where your Regional Centre is situated, and fill there levant columns. For PGDHHM, PGDGM, PGDMCH, DNA, MSCMACS, only Registration Fee (Rs. 400/-) is to be paid. (In case you are submitting the form during the time slot with late fee, please submit the late fee of Rs. 500/- with amount of DD.
27. For MSCDFSM, add Rs 1400/- extra for opting CFN or Rs 2000/- for opting CNCC. See Details on page no. 170 & 171 (Section 5.38 and 5.39), if you have filled CFN, Write A1 & For CNCC write B2 in the column. For MTTM, you have to write your category as A1 or B2. See details (Section 2.5) page 20 for explanation.
28. Write the relevant course code in the appropriate box. For BA/B.Com/B.Sc. reference codes are given in the Prospectus. For BTS/BSW please refer Annexure 1(a). For MA (Edu), please refer Annexure 1(b). For MLIS please refer Annexure 1(c). For MAPY please refer Annexure 1(d). If you are applying for PGDCA and have not studied Maths at 10+2 level, please fill the relevant code in the box against BCS12 and add Rs.1400/- extra in the Demand Draft towards the Programme Fee. If you have studied Maths at 10+2 or graduation level, you must attach copy of marks sheet along with other testimonials, refer page no. 16 Section 2.1. For PGDBP/CAFÉ/DAQ/ PGCMDM please refer Annexure 1(e). For PGDDM/PGDEMA/PGDUPPL/PGDRD/ please refer Annexure 1(f). For CHCWM, please refer Annexure 1(g).

CHECKLIST

Before sending the filled-in application form to concerned Regional Centre, please check whether you have enclosed 'Self Attested':

- (a) i) Photograph
 - ii) Certificates in support of your educational qualification(s) i.e. semester-wise/year wise mark- sheets and Provisional/Degree Certificat(s), Besides, if you are applying for MCA and have studied Mathematics at 10+2/graduation level, attach marks sheet as proof.
 - iii) Experience certificate wherever required.
 - iv) Category certificate (for SC/ST/PH/OBC (non-creamy layer), Minority candidates), EWS candidates).
 - v) Age certificate wherever required. For International Students, any valid document having Date of Birth.
 - vi) Student Card duly filled in along with photograph.
 - vii) Acknowledgement Card duly affixed with the postage stamp for Rs6/-.
 - viii) Copy of Passport (for International Students)
 - ix) Copy of Visa (for International Students)
 - x) No Objection Certificate from the concerned Embassy in India (for International Students)
 - xi) Proof of residence of the candidate in India (for International Students)
 - xii) Translated copy of educational certificates wherever the same are other than in English/Hindi, duly attested by concerned Embassy. (for International Students)
 - (xiii) Migration/Transfer Certificates from the last University/Board attended wherever required (For International Students).
- (b) Attached a Pay Order/Demand Draft for the Programme Fee/Fee for the first year/Semester and have written your name, programme code and application No. on the reverse of the Demand Draft, issued by the bank.
 - (c) Attached documentary proof (photocopy of BPL ration card), in case of below poverty line students.

to be submitted only at the concerned REGIONAL CENTRE

1. Please read the instruction before filling up the Application Form.
2. Please use Black/Blue Ball point pen in the boxes using English CAPITAL LETTERS or English Numerals.
3. Write in CAPITAL LETTERS only within box. Leave blank between words as shown in the example below:

A B C D E F G I J K L N O P Q R S T U V X Y Z 0 1 2 3 4 5 6 7 8 9

Application Number

Enrolment No. (For Office use)

1. Name of the Programme Applied:

2. Programme Code:

3. Medium of Study: A1 English B2 Hindi C3 Others, Pl specify

4. Regional Centre Code:

5. Study Centre Code:

6. State Code:

PHOTOGRAPH

Kindly affix your latest passport size (4 cm X 5 cm) photograph duly attested by you

7. a) Are you already registered with IGNOU: (Please write relevant code in the BOX) A1 YES B2 NO If yes, Prog. Code: Enrol. No.:

8. Name of the Candidate: (Please refer Instruction Page on NAME)

9. Father/Husband Name: (Please write s/o or D/o for Father/Mother's Name and W/o for Husband's Name)

Signature of the Applicant

10. Address for Correspondence: (Please do not give POST-BOX Number. Use Capital Letters and give space between words)

a) House No.: b) Street Name:

c) Locality/Mohalla:

d) Tehsil/District:

e) City: f) PIN Code:

g) State: a) Mobile No.

11(A). Contact Details: b) e-mail ID:

11(B). Aadhar No.

12. Date of Birth: Date Month Year

13. Nationality: A1 Indian B2 Others, Pl specify

14. Gender: (Please write relevant code in the BOX) A1 Male B2 Female C3 Others

15. Category: (Please write relevant code in the BOX) D4A OBC (Creamy) D4B OBC (Non-Creamy) E5 EWS (Economically Weaker Section)

16. Area: (Please write relevant code in the BOX) A1 Urban B2 Rural C3 Tribal

17. Marital Status: (Please write relevant code in the BOX) A1 Married B2 Single

18. Religion: (Please write relevant code in the BOX) A1 Hindu B2 Muslim C3 Christian D4 Sikh E5 Jain F6 Buddhist G7 Parsi H8 Jews I9 Others

19. Whether Minority: (Please write relevant code in the BOX) A1 Yes B2 No

20. Social Status: (Please write relevant code in the BOX) A1 Ex-Serviceman B2 War Widows C3 Not Applicable

21. Whether Kashmiri Migrant: (Please write relevant code in the BOX) A1 Yes B2 No

22. Employment Status: (Please write relevant code in the BOX) A1 Unemployed B2 IGNOU Employee C3 Employed D4 KVS Employee

23. Details of Scholarship being received, if any

a) Annual Scholarship Amount: Rs. b) Deptt offering Scholarship: c) Family Income (annual) Rs. d) Below Poverty Line A1 Yes B2 No e) Jail inmates A1 Yes B2 No

24. a) Whether a person with Disability: (Please write relevant code in the BOX) A1 Yes B2 No

b) If yes, kindly provide details of disability: (Please write relevant code in the BOX. If E5, tick relevant box as well) A1 Speech and Hearing Impairment B2 Locomotor Impairment C3 Visual Impairment D4 Low Vision E5 Any other, please specify

Leprosy Cured

Mental Retardation

Mental Illness

25. Relevant Qualifications (which make you eligible for application to the programme):

a) Qualification: <input type="text"/> CODE	b) Main Subjects: 1. _____ 2. _____ 3. _____ 4. _____	c) Year of passing <input type="text"/> Last two digits of the Year	d) Division <input type="text"/> 01, 02, 03 or 04 for pass	e) %age of Marks <input type="text"/> Without decimal	f) Board code/University <input type="text"/> Wherever required
---	---	---	--	---	---

26. Details of Fee remittance

a) Mode of payment: (Please write relevant code in the BOX) A1 Demand Draft <input type="text"/>	b) Amount: Rs. <input type="text"/> Please add Rs. 500/- in case of Late Fee
c) DD Number: <input type="text"/>	d) Date of DD: <input type="text"/>
e) Bank Name: <input type="text"/>	

27. Simultaneous Programme/Course (Options : MSCDFSM/MTM/DDT/DMT/DPVCPO/DFPT/DWM/DPVAPFV applicants only):

MSCDFSM applicants: (Please write relevant code in the BOX) A1 CFN <input type="text"/> B2 CNCC <input type="text"/>	MTM applicants: (Please write relevant code in the BOX) A1 Category 1 <input type="text"/> B2 Category 2 <input type="text"/>	DDT/DMT/DPVCPO/DFPT/DWM/DPVAPFV applicants Willing to pursue BPP (In case of YES, please take Optional courses under BPP) (Please write relevant code in the BOX) A1 Yes <input type="text"/> B2 No <input type="text"/>
---	--	---

28. Elective/Optional Courses:

Semester	Course No.	Core Courses (CC)	Discipline Specific Courses (DSC)	Ability Enhancement Courses (AEC)	Skill Enhancement Courses (SEC)	Generic/Interdisciplinary courses (GE/IDC)
I						
II						

BSW/BTS applicants: please refer Annexure 1 (a) for selecting courses:

FOUNDATION COURSES of 8 credits a) BEGF1 or FHD2 b) Any one course from list at Annexure 1 (a)	ELECTIVE COURSES of 16 credits (No option for BSW/BTS)
--	--

MA (EDU) applicants: Any ONE from A1/A2/A3/A4/A5 (Details given at Annexure 1 (b))	MLIS applicants: Any TWO courses from Annexure 1 (c)	MAPY applicants: Any SIX courses from Annexure 1 (d)
MCA applicants: (3 for opting BCS12) For non-maths stream	PGDBP/CAFÉ/DAQ applications: Any TWO courses from Annexure 1 (e)	PGDDM/PGDEMA/PGDUPDL/PGDRD applicants: Annexure 1 (f)
DTS applicants: Any TWO courses from one Group TS4 and PTS4 OR TSS and PTSS OR TS6 and PTS6	DCE applicants: Any THREE courses DCE2/ DCE3/DCE4/DCE5	CHCWM applicants: Any two courses from Appendix 1(g)

29. Declaration and Undertaking:

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. To the best of my knowledge and belief, I fulfill the minimum eligibility criteria and I have provided necessary information and relevant self-attested documents with this application. I further undertake that I have not concealed or distorted any information and in the event of any information or self-attested documents is found to be incorrect, false or misleading, my candidature shall be liable for cancellation by the University at any time and I shall have no claim of any nature including refund of any fee paid by me and all the benefits availed by me shall be summarily withdrawn. I do undertake that I have carefully studied the rules of the University as printed in the Prospectus and I accept them in totality and shall not raise any dispute over the same. I do understand that the University can amend or change any rules without advance intimation and I will be abiding by them.

Place: _____

Date: _____

Signature of the Applicant

(FOR OFFICE USE ONLY)

ADMITTED	NOT-ADMITTED
----------	--------------

Reason for NOT-Admitting

Signature with Date of Admission In-charge, Regional Centre

11. SOME FORMS FOR YOUR USE

In this Section we are enclosing the sample of some forms which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed:

1. Assignment Remittance-Cum-Acknowledgment Form.
2. Requisition for Fresh Set of Assignments and Instructions.
3. Application Form for Re-evaluation of Answer script.
4. Application Form for Issue of Migration Certificate.
5. Form for Duplicate Grade Card/Marksheet.
6. Application Form for Change/Correction/Address/Study Centre.
7. Application Form for Early Declaration of Result of Term-end Examination.
8. Application Form for Obtaining Photocopy of the Answer Script.
9. Non-receipt of Study Material & Assignments.
10. Change of Medium/Elective/Programme of Study.
11. Application Form for Issue of Provisional Certificate.
12. Application Form for Issue of Official Transcript.
13. Application Form for Improvement of Division/Class.
14. Application Form for Issue of Duplicate Copy of University Diploma/Degree/Certificate.

Enrolment No. Programme:
 Name: M.Com.
 Course Code: Medium:

Sl. No.	Assignment No.	For Office Use Only
		Sl. No.:
		Date of Receipt:
		Name of Receipt:
		Date of despatch to the Evaluator:
Sig. of dealing Accountant		Date of receipt from
Date:		Evaluator:

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
 ASSIGNMENTS REMITTANCE-CUM-ACKNOWLEDGEMENT FORM**

Enrolment No. Programme:
 Name: M.Com.
 Course Code: Medium:

Sl. No. Assignment No.

 Signature of the Student
 Date:.....

FOR OFFICE USE ONLY	
Sl. No.:.....	
Signature of the receiver	
Date:.....	Seal

Note: 1. Submit this form to the coordinator of your study centre alongwith the assignment.
 2. When you submit the assignment by post, enclose a self-addressed stamped envelop along with this.



**Indira Gandhi National Open University
New Delhi**

REQUISITION FOR FRESH SET OF ASSIGNMENTS

Programme of Study

Enrolment Number

Study Centre Code

Write in BLOCK CAPITAL LETTERS only.

Name : Shri/Smt./Kum

Please indicate course code, assignment code and course title for which you need the assignments in the following columns. The assignments of the course which you have already passed should not be mentioned.

Sl. No.	Course Code	Assignments Code	Course Title
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Complete Address
.....
.....
.....
..... Pin

Signature
Date

For Official Use Only:
Date of Despatch of Assignments to the student
(Please use the photocopy of this proforma)

INSTRUCTIONS FOR DOING ASSIGNMENTS

1. Read instructions for submission of assignments given in your Programme Guide carefully.
2. Assignments should be demanded only if your registration for that course (subject) is valid.
3. Please ensure that you have mentioned your correct Enrolment No. Name, Course Code, and Course Title, Semester/year, wherever applicable, and Study Centre Code on your assignment responses before submitting to the concerned authorities.
4. Submission of assignments within due dates is a pre-requisite for appearing in the term-end examination. You are, therefore, advised to submit your **Assignments at your Study Centre** within the prescribed dates. Assignments received after due dates will be summarily rejected.
5. In case you have failed to get the overall qualifying grade for a course; you may choose to either appear in the term end examination or attempt the assignments for that course again.
6. Assignments should not be demanded to improve your score if you have secured minimum qualifying score in a course (subject).
7. Please do not submit your assignment responses twice at the same Study Centre or at different Study Centres for evaluation.

Mail this Form to: The Regional Director (Concerned)
--



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPT

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

1. Name

2. Programme: Enrolment No.

3. Address:.....
.....
..... Pin

4. Month and Year of the Examination:.....

5. Examination Centre Code:

6. Address of the Examination Centre:.....
.....

7. Courses, in Which re-evaluation is sought	Course Code	Marks/Grade Obtained
.....
.....
.....
.....
.....

8. Fee detail:

(The fee for early declaration of result is `500/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'New Delhi')

No. of Course(s)..... X 1000/- Total Amount.....

Demand Draft No..... Date.....

Issuing Bank

Date:.....

(Signature of the student)

RULES & REGULATION FOR RE-EVALUATION OF ANSWER SCRIPTS

1. The request for re-evaluation by the student must be made before 31st March for December TEE and 30th September for June TEE or within one month of declaration of results, whichever is later.
2. The date of declaration of result will be calculated from the date on which the result are placed on the IGNOU website.
3. After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
4. The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also be made available on the IGNOU website at www.ignou.ac.in. The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
5. Re-evaluation is permissible in TEE only and not in the Project/Dissertaion Practicals/Lab courses, Workshops, Assignments & Seminar etc.
6. On the top of the envelope containing the prescribed application form, please mention '**Application Form For Re-Evaluation of Answer Scripts**'
7. Application form must reach within the prescribed dates at the following address:

**The Registrar
Student Evaluation Devision
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068**



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(To be submitted at the concerned Regional Director)

APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE

(To be filled in by the Applicant-Before filling in the form, see instructions on reverse)

1. Name
2. Father's Name
3. Address Pin.....
4. Particulars of last examination

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obatined

5. Name of the Regional Centre and Study Centre to which the Candidate is attached:
.....

6. Name of the University to which the candidate wants to migrate:
.....

DRAFT DETAILS:

Amount D.D. No..... Date

Bank Name & Place of Issue

1. I hereby declare that the information provided is correct to the best of my knowledge and I have paid all the fee due to the University.
2. I have not taken any migration certificate from the University before this.
3. I further certify that I have not enrolled with any other University/Institution after passing out from IGNOU up to this date.
4. In the event of any of the above information being found incorrect, the Certificate shall be liable for cancellation by the University.

(To be filled in by the Admissions Division)

1. The information furnished by Shri/Smt./Km.
is correct as per scholar register.
2. He/She may be issued the Migration Certificate applied for

Date Dealing Assistant Section Officer

INSTRUCTIONS

1. A fee of Rs. 400 should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at the city of the Regional Centre or New Delhi, as the case may be.
2. At the time of submission of the application for issue Migration Certificate the applicant should attach zerox copy of consolidated Statement of Marks of Provisional Certificate issued by this University (duly attested) for verification.
3. Duplicate Migration Certificate can be issued on payment of Rs. 500/- only in case has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 2/- to be sworn before a Magistrate on the following format.

“I,..... Son/daughter of resident of hereby solemnly declare that the Migration Certificate No. Datedissued to me by the to enable me to join University has been lost and I did not join any other University of the basis of the same nor have I submitted the same for joining any other University”.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/MARK SHEET

Name

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Address

.....

.....

.....

Pin

--	--	--	--	--	--

Programme

Month and Year of the Exam

Centre from where appeared at
last examination

Bank Draft/IPO No. Dated

for R s . 200 in favour of IGNOU, New Delhi

.....

Signature

Date :

Note : Fee for duplicate grade card is Rs. 200. The duplicate grade card/mark sheet will be sent by Registered post.

The filled in form with the requisite fee is to be sent to :

Registrar (SED)
Indira Gandhi National Open University
Block 12, Maidan Garhi
New Delhi-110 068

(You are advised to use the photocopy of this proforma)



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
APPLICATION FROM FOR CHANGE/CORRECTION/ ADDRESS/STUDY CENTRE

All correspondence to be sent at the following address and change of Study Centre be recorded.

Enrolment Number	<table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>											Date of Change effective from	<table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td></tr></table>				

Write in BLOCKLETTERS only

Name: Shri/Smt./Km.	
---------------------	--

New Address

Town											
State	<table border="1" style="display: inline-table;"><tr><td> </td><td>Pin</td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>		Pin								
	Pin										
State Code	<table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td></tr></table>										

Medium of Study

--

Programme of Study

--

New Study Centre Code

--	--	--	--	--

Date _____

Signature _____

The filled-up form should be mailed to the Regional Centre Concerned.

RULES & REGULATIONS FOR EARLY DECLARATION OF RESULTS

1. Request for early declaration of results will be entertained for final semester/year or maximum of 4 backlog courses only, subject to the following conditions:
 - (i) The student has been selected for higher study/employment and statement of marks/grade card is required to be produced to the institute by a particular date, which is before the prescribed date of declaration of the University's results.
 - (ii) The student has completed all the other prescribed components except the term-end examination of the courses, for which early evaluation has been sought.
2. Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.
3. Application without enclosing documentary evidence specifying the reason for early declaration will not be entertained.
4. Application form must reach at the following address before the date of the examination for the course(s) for which early evaluation is sought:

**The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068**



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

(Rules & Regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form: 1st March – 15th April for June Term-end Exam.
1st September – 15th October for December Term-end Exam.

1. Name

2. Programme: Enrolment No.

3. Address

.....

..... Pin Code:

4. Detail of the course(s), for which photocopy of the answer script(s) is/are required:

(a) Term-end examination: June/December.....

(b) Exam Centre Code:

(c) Exam Centre Address:

.....

.....

(d) Course(s):.....

5. Fee details:

(The fee for obtaining photocopy of the answer script is Rs. 100/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'new Delhi')

No. of Course(s)..... × Rs. 100/- = Total Amount:.....

Demand Draft No..... Date

Issuing Bank.....

6. Self attested photocopy of the Identity Card: Attached/Not attached issued by the University.

I hereby undertake that the answer scripts(s), for which photocopy(ies), applied for, belongs to me. For this purpose, I am enclosing self attested photocopy of my Identity Card issued by the University. In case, my statement is found false, the University may take action against me as deemed fit.

Date:.....

Signature:.....

Place:.....

Name:.....

RULES & REGULATION FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

1. Photocopy(ies) of the answer script(s) shall be provided to the students from December-2008 term-end examination (TEE), onwards.
2. The fee for photocopy of the answer script shall be Rs. 100/- (Rupees One Hundred Only) per course. Fee shall be paid in the form of a Demand Draft drawn in favour of IGNOU and payable at New Delhi.
3. Application form without self attested photocopy of the Identity Card of the student will not be entertained.
4. Student's application form for photocopy(ies) of the answer script(s) shall reach the Concerned Authority (as mentioned below in the last para) alongwith the prescribed fee within 45 days from the date of declaration of results. The date of receipt of application for June term-end examination shall be by 15th October and for December term-end examination by 15th April or within 45 days from the date of declaration of result on the University's website, whichever your later.
5. The students, who find that any portion of the answer was not evaluated or any totaling error is noticed, may point out the same and submit their representation alongwith a copy of the answer script supplied to them within 15 days. No other query regarding evaluation of answer script shall be entertained.
6. The students, who intend to apply for photocopy(ies) of the answer script(s) may simultaneously apply for re-evaluation, if they so desire. The last date for submission of application for re-evaluation will not be extended to facilitate them to point out discrepancy in the evaluation.
7. Application form must reach within the prescribed dates at the following address except the answer scripts of CPE & DPE programmes:

The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University
Maidan Garhi, New Delhi-II 0068.
8. For the photocopy(ies) of the answer script(s) of CPE & DPE programmes, the application form may be sent to the Regional Centre concerned.

To
The Regional Director (concerned)

SUBJECT : NON-RECEIPT OF STUDY MATERIAL / ASSIGNMENT

Enrolment No.

--	--	--	--	--	--	--	--	--

Programme

--

Medium of Study

--

I have not received the Study Material / Assignments in respect of the following :

Sl.No.	Course Code	Blocks	Assignments

I have remitted all the dues towards the course fee and there is NO CHANGE in my address given as follows :

Name and Address _____

Signature : _____

Date : _____

For Office Use

Date of despatch of study material/assignments to students _____

(You are advised to use the photocopy of this proforma)

To
The Regional Director (Concerned)

Master's Degree

Change of Medium: ` 350 per course plus ` 500 per 2/4 credit course and ` 1000 per 6/8 credit course.

Change of Elective: ` 600 per course of 2/4 credit course and ` 1000 per course of 6/8 credit course.

Change of Programme: A student has to pay the full fee for the new Prog. and he/she has to forfeit the fee paid for the earlier Programme opted by him/her.

BDP

Change of Medium: ` 350 per course plus ` 300 per 2/4 credit course and ` 600 per 6/8 credit course.

Change of Elective: ` 350 per course of 2/4 credit course and ` 600 per course of 6/8 credit course.

Change of Programme: ` 500 plus ` 300 per 2/4 credit course and ` 600 per 6/8 credit course.

SUB: CHANGE OF MEDIUM/ELECTIVE/PROGRAMME OF STUDY

Enrolment No.

Change of Programme : From..... To.....

Please change my Medium / Elective of Study as per following details:

Courses offered	Medium		Elective	
	From	To	From	To
Foundation Courses				
Elective Courses				

Fee Details

Demand Draft No. Date

Amount Rs. Drawn on

Signature :

Name

Address

.....

.....



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION
Maidan Garhi, New Delhi-110 068**

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No.:

--	--	--	--	--	--	--	--	--

Programme Title:

Regional Centre:

Name:

Father's Name:

Month and year of last examination in which you have completed the Programme

Mailing address:

.....

.....

.....

(Please Enclose a copy of your complete grade card.)

Filled in application Form should be sent to:

**Registrar (SED)
IGNOU
Maidan Garhi
New Delhi-110 068**

Date:.....

.....

Signature

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR ISSUE OF OFFICIAL TRANSCRIPT

1. Name

2. Programme: Enrolment No.

3. Address

.....

..... Pin Code:

4. Purpose for which:.....
transcript is required.....

5. Fee details:

Fee for the official transcript:

₹ 200/- per transcript, if to be sent to the student/institute in India.

₹ 400/- per transcript, if required to be sent to the Institute outside India by the University.

(The requisite fee is required to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'New Delhi')

No. of Course(s)..... Total Amount.....

Demand Draft No..... Date

Issuing Bank.....

6. Whether the transcripts to be mailed by the University: Yes/No (please tick)

8. Name & Address of the University/Institute/Employer (In capital letters) to whom transcript is required to be sent (attach a separate list, if required)

.....

.....

.....

Date:.....

(Signature of the student)

The filled in form with the requisite fee is to be sent to:

The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068

Note: The students are required to enclose same number of legible photocopies of both sides of the statement of marks/grade card issued to them, as the number of transcripts required.

RULES & REGULATION FOR IMPROVEMENT IN DIVISION/CLASS

1. The improvement of marks/grades is applicable only for Bachelor's/Master's Degree Programmes, who have completed the programme. The eligibility is as under:
 - a) The students of Bachelor's/Master's degree programmes who fall short of 2% marks to secure 2nd and 1st division.
 - b) The students of Master's degree programmes only, who fall short of 2% marks to secure overall 55% marks.
2. Only one opportunity will be given to improve the marks/grade.
3. The improvement is permissible only in theory papers. No improvement is permissible in Practicals/Lab courses, Projects, Workshops and Assignments etc.
4. Under the Provision of improvement, a maximum of 25% of the maximum credits required for successful completion of a programme shall be permitted.
5. Students wishing to improve the marks will have to apply within six months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next term-end examination in which they wish to appear for improvement.
6. No student will be permitted to improve if maximum duration to complete the programme, including the re-admission period, has expired.
7. After appearing in the examination for improvement, better of the two examinations i.e. marks/grade already awarded and the marks/grade secured in the improvement examination will be considered. In such cases, the improved marks/grade can be incorporated only on surrender of the statement of marks/Grade Card, Provisional Certificate and Degree Certificate already issued to the student.
8. In case of improvement, the month and year of completion of the programme will be changed to the Term-end examination, in which students appeared for Improvement.
9. Students will be permitted for improvement of marks/grades provided the examination for the particular course, in which they wish to improve is being conducted by the University at that time.
10. On the top of the envelope containing the prescribed application form, Please mention 'APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS'
11. Application form must reach within the prescribed dates at the following address:

Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

**APPLICATION FORM FOR ISSUE OF A DUPLICATE COPY OF
UNIVERSITY DIPLOMA/DEGREE/CERTIFICATE**

Note: For instructions, please see reverse.

To
The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068

Received Rs.

Bank Draft No.

Dealing Assistant
IGNOU

Sir,

I wish to have a duplicate copy of my Diplome / Degree / Certificate for the Programme.....
Examination for the following reasons:

The prescribed fee of **Rs.200** is submitted herewith.

The required particulars are given below:

Name of Candidate (in Block letters in English

(in Hindi):.....

Father's Name (in Block letters):.....

Programme:

Enrolment Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Examination Passed in Term End Examination-July/December, 20.....

Result: Grade / Division:.....

Name of the Study Centre:

Name of the Regional Centre:

& other particulars:

Full Permanent Address of Student:

.....

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully

Signature of the Student

Postal Address.....

.....

I Certify that the above entries made by the applicant are correct.

Signature of Regional Director
With Stamp

1. Fee for issuing a duplicate of (a) Diploma (b) Degree & (c) Certificate Rs. 200/- payable by means of demand draft in favour of IGNOU, New Delhi.

Note: To be filled in duplicate, original copy will be forwarded by Regional Director to registrar (SED) and duplicate copy to be retained by the Regional Director for reference.

INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF UNIVERSITY DEGREE / DIPLOMA / CERTIFICATE

1. The form should be filled in duplicate legible and signed by the candidate.
2. The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination, and the duplicate copy will be sent through the Regional Director concerned.
3. A duplicate copy of the Diplome, Degree or Certificate will be issued on submission of any affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R. lodged iwth the nearest Police Station to this effect by the candidate on the grounds that either the original Diplome, Degree or Certificate has been irrecoverably lost, destroyed or defaced and on payment of the fee prescribed.
4. In very special cases subsequet copies of the Diploma, Degree or Certificate may be issued for not more than four times on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Diploma, Degree or Certificate issued previously by the university has been lost or destroyed, and on payment of the fee as are prescribed for the same of duplicate copy.

FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP PAPER OF THE VALUE OF `10/- BEFORE FIRST CLASS MAGISTRATE

I Son / Daughter of Shri do hereby solemnly declare that the original Degree Certificate dated..... issued to me by the Registrar, Student Registration & Evaluation Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 on my having passed the Examination in under University Enrolment No. has been lost/destroyed.

I have filed an F.I.R. with Police Station and a copy of the same duty attested by a Gazzetted Officer / First Class Magistrate is appended hereto.

I also undertake that if my Original Diploma / Degree / Certificate which has been lost, if put to any unfair use by the person who may lay hands on it. I shall stand for the damages which may accrue from such use.

Deponent

Signature:

Address:

.....

Verification:

Verified at this day of20 that the contents of my affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME

Signature:

Designation:

Office Seal:

12. SATELLITE DOWNLINK FACILITY SITES FOR VIEWING GYAN DARSHAN AND TELECONFERENCING

Hyderabad Region

1. Ms. YG Bhavanir, Ph.:08542-41765 Mahila Samakhya, 8-2-15B, Teacher's Colony, Mehboob Nagar - 509001.
2. Mr. KA Raju, Ph.: 040-4015270/289/766 National Institute of Rural Development, Rajendra Nagar, Hyderabad -500030.
3. Ms. GVS Janakamma, Ph.: 08455-56916 Mahila Samakhya, Plot No.7, Jalal Bagh St., Kalwakunta, Near Gandhi Centenary School, Sangareddy, Medak -502001.
4. Ms. E Anita, Ph.: 08722-47071 Mahila Samakhya, H.No. 7-4-34/1, Kashmir Gadda, Karim Nagar - 505002.
5. Ms. V Prabhavati, Ph.: 08462-35308/335308 Mahila Samakhya, 5/1.1/360, Behind Sandhya Theatre, Near Kakatiya College, Pragathi Nagar, Nizainabad -503003.
6. Ms. M. Umadevi, Ph.: 08733-79876 Mahila Samakhya, H.No. 6-9/2-4, Near Jubilee Market, National Highway Road, Asifabad Post, Adilabad -504293.
7. Dr. Sheesha Ratnam, Ph.: 7179735 BR Ambedkar Open University, Women Development Cell, Road No. 46, Jubilee Hills, Hyderabad -500033.
8. Mr. K Nimmayya, Ph.: 08586-42.042 Peace Peoples Action for Creative Education, Near SLNS Degree College, Bhongir, Nalgonda District.
9. Mr. K. Rajiah, Ph.: 08416-52725 District Library, Zila Grandhalaya Samstha, MOO Con'lpound, RR District, Vikarabad, Rangareddy District -501101
10. Mr. K Chandrammouli, Ph.: 08644-20627 Branch Library, Gandhi Chowk, Tenali, Guntur District- 522201.
11. Smt. Vidyakanna Nagalla, Ph.: 0866-470420/475064 IGNOU Special Study Centre, Jan Shikshan Sansthan, D.No.:32-15-75, Mogalrajapuram, Vijayawada -520010.
12. Prof. TV Subba Rao, Ph.: 08574-48410 Padmavati Mahila Vishwavidhyala, Tirupati -571502.

Itanagar Region

13. Ms. Dishu Mihu Mallo, Ph.: 0361-244676 Department of Social Welfare, Women & Child Development, Govt. of Arunachal Pradesh; Naharlagun, Itanagar.

Guwahati Region

14. Mr. D. Burman, Ph.: 0361-267622 Assam Mahila Samata Society, Basisthapur Bye Lane -2, Near Dispur Telephone Exchange, Beltola Road, Guwahati -781028.
15. Mr. Prashant Kumar Deka, Ph.: 03678-40798 DIU, Assam Mahila Samata Society, Gohingaon, PO Morigaon, Morigaon District -782105.
16. Ms. Dipali Das, Ph.: 03713-22748 DIU, Assam Mahila Samata Society, AB Road, Bhebarghat, PO Mangaldail, Darrang District -684125.
17. Ms. Mamtaj Sarkar, Ph.: -DIU, Assam Mahila Samata Society, Dhubri, PO Bilashipara, Ward No.8, Dhubri District -783348.
18. Ms. JP Devi, Ph.: 03712-31680 DIU, Assam Mahila Samata Society, Tezpur, Near Don Bosco School, Nikamul Satra Road, Sonitpur District -784001.
19. Ms. M. Sakia, Ph.: 0366-41313 DIT, Assam Mahila Samata Society, Goalpara Balachmari, Agia Road, PO Goalpara, Goalpara District-783121.
20. Mr. SK Bordoloi, Ph.: 0361-206057/200187 Rural Women Upliftment Association of Assam, Japorigog HS Lane, Sundarpur, RG Baruah Raod, Guwahati -781005.
21. Mr. Indu Kalpa Nath, Ph.: 0361-208125 Rural Women Upliftment Association of Assam, Village Uloni, Khetri PO, (By the side of NH-377), Block Sonapur, Kamrup District.

Patna Region

22. Managing Director, Ph.: 0612-226037 Women Development Corporation, Indira Bhawan, 7th, Floor, Baily Road, Patna -800001.
23. Ms. Sangeeta Dutta, Ph.: 06226-20290/21306 Mahila Samakhya, Bihar Education Project, Opp. Collectorate, Dumbra, Sitatnarhi District.
24. Ms. Aadishakti, Ph.: 06182-22852 Mahila Samakhya, Bihar Education Project, Vidya Bhawan, 1st Floor, Collectorate, Aarah, Bhojpur -802301.
25. Ms. Krishna, Ph.: 06272-21645 Mahila Samakhya, Bihar Education Project, 155 Allapatti, Darbhanga District.
26. Deputy Development Commissioner. Ph.: 06274-22264/22260 DRDA, Samastipur.
27. Mr. Arun Kumar, Ph.: 0644-22361 DRDA, Fort Area Collectorate, Munger
28. Mr. Anil Kumar, Ph.: 06276-22364 DRDA, Madhbuni.
29. Deputy Dev. Commissioner, Ph.: 06476-2205 DRDA, Collectorate Madhepura.
30. Ms. Nazra, Ph.: 06254-32750 Mahila Samakhya, Bihar Education Project, C/o. St. Mary's Orphanage, Fakirana, Bettiah -845438.

Ranchi Region

31. Sister Rosily Driecress, Ph.: 06546-23944 Holycross Social Service Centre, Zuly Park, PO Box 59, Hazaribagh -825301. .
32. Dr. Razi Ahmed, Ph.: 06562-23069 IGNOU Study Centre, GLA College Campus, Daltonganj, Palamu District
822102
33. Dr. AK Mishra, Ph.: 06342-24797 IGNOU Study Centre, Adhiti Ayodare Campus, Jaymundi, Dumka-814141
34. Ms. Bindu Jha, Ph.: 0657-434533 Mahila Samakhya, Bihar Education Project, 34, RajinderNagar, Salkchi, Jamshedpur, East Singhbhum -831 001.

Delhi Region

35. Secretary, Dept. of Women & Child, Ph.: 3383586 Ministry of HRD, Shastri Bhawan, Room No.: 601, 'A' Wing, New Delhi-110001.
36. Joint Secretary, Dept. of Women & Child, Ph.: 3360831 Ministry of HRD, Jeevan Deep Building, Sansad Marg, New Delhi -110001.
37. Director, Ph.: 6515579 NIPCCD, 5, Siri Institutional Area, Hauz Khaz, New Delhi.
38. Mr. Ashwani Agarwal, Ph.: 6102944/6176379 National Association for the Blind, Sector V, RK Puram, New Delhi -110002.
39. Assistant Registrar, VC's Office, IGNOU, Maidan Garhi, New Delhi -110068.

Ahmedabad Region

40. Ms. Mamta Baxi, Ph.: 0265-574916 Mahila Samakhya, 3/8, Atul Park Society, Near Varsha Society, Vadodara-390019.
41. Ms. Manisha Brahmhatt, Ph.: 0281-464161/461984 Mahila Samakhya, "Radha-Krishna" Navyou Housing Society, Rameshwar Chowk, Near Geet Gurjari Society, Rajkot -360001.
42. Ms. Vandana Brahmhatt, Ph.: 02744-24406 Mahila Samakhya, "Kalpana" Jay Bharat Society, Near Pratap Chali Deesa, Banaskantha District.
43. Ms. Rupali Khani, Ph.: 02772-46938 Mahila Samakhya, Laxminarayan Housing Society, Mahavirnagar, Himatnagar, Sabarkantha Dsitriect.
44. Ms. Bela Vaghela, Ph.: 02676~22738 Mahila Samakhya, 28, Arpan Society, Near Kalarav School, Kanajair Road, Halol,Panchmahal District
45. Ms. Pragana Sejpal, Ph.: 02752-34739 Mahila Samakhya, "Mahashakti" JP Sheri No.2, Surendranagar -360001.
46. Ms. Rashida Cuteleriwalla, Ph.: 079-7434122 Awag Kunj, 506 Bhudarpura, Ambawadi, Ahmedabad- 380005.

47. Dr. HB Khareecha, Ph.: 02630-22496/22745 Dharampur Uttan Wahani (Dhruva), Vrandavan Campus, Village Lachakadi, Vansada Taluk, Navasari District-396580.

Karnal Region

48. Principal, Anganwadi Training Centre, Working Women Hostel, Bhiwani.
49. Dr. AK Chawla, Ph.: 01681-54481 IGNOU Study Centre, Govt. PG College, Jind -126102.
50. Ms. Uma Gupta, Ph.: 0172-604550 Anganwadi Training Centre, Kothi No. 42, Sector 4, Panchkula.
51. Ms. Bimlesh Kumari, Ph.: 66258/66200 Women Awareness Management Agency (WAMA), Near Bal Gram Rai, Sonapat.
52. Mrs. Pushpa Yadav, Ph.: 01274-23822 Anganwadi Workers Training Centre, Bal Bbawan, Model Town, Rewari.
53. Mr. Ram Mehar Singh, Ph.: 01282-50208 District Child Welfare Officer, Bal Bhawan, Nizampur Road, Narnaul, Mohindergarh.
54. Ms. Pravesh Sharma, Ph.: 5418215 Anganwadi Worker Training Centre, Bal Bhawan, Near Bus Stand, Faridabad.

Shimla Region

55. Mrs. Shashi Bijalwan, Ph.: 01899-24400 Child Development Project Office, Working Women Hostel Building, Chamba.
56. Mr. KS Dhiman, Ph.: 01892-223132 District Programme Officer, Sakoh, Dharmshala, Kangra.
57. Mrs. Manisha Nanda, Ph.: 0177-222033 Social & Women Welfare, SDA Complex, Block No. 33, 4th Floor, Kasumpti, Shimla.

Bangalore Region

58. Prof. Chambi Purank, Ph.: 082] -5] 9947 Karnataka State Open University, Manasa, Gangotri, Mysore - 570006.
59. Dr. Byahso Verma, Ph.: 08256-61221 SDM College, Ujire, Dakshina Kannada -574240
60. Dr. GV Hedge, Ph.: 08134-50659 Baif Institute for Rural Development, Kandhenu, Sharda Nagar, Post Box 3, Tiptur-572202.
61. Dr. Ms. Usha Abrol, Ph.: 080-8563796 NIPCCD, 18 New Town, Opposite Escort Company Limited, Yahlanka, Bangalore -560064.
62. Ms. Meenakshi Angadi Kadakol, Ph.: 080-5543166 Myrada, No.2, Service Road, Domolur Layout, Bangalroe -560071.
63. Mr. Shriram Karanth, Ph.: 08524-611107 Ashika Sumitra Nilaya, Kuravali (Coastal Line) Road, Bijadi Village, Koteswara, Kundapura Taluk, Udipi District -576222. .
64. Mr. Shripathyao, Ph.: 08482-23038 Sahakara Rural Development Academy (Saharada) District Cooperative Central Bank Ltd., No. 9-9-122/ A, Harurigeri, Akkamahadevi Colony, Bidar -585401

Cochin Region

65. Mr. PM Praeethu Bava Khan, Ph.: 0474-454618 State Institute of Rural Development, ETC Campus, Kotarakara, Kollam -691531.
66. Ms. P. Kesvan Nair, Ph.: 0493-620169 Wyanad Sarva Seva Mandal, Sulthan Bathery, Wyanad - 673592.
67. Rev. Fr. S. Satyadas, Ph.: 0471-222] 52 Project Officer, Programme for the Development of Marginalised Women, Sreekala Compound, Opp. Stanley Hospital, Udiyankul Angara, Amaravila PO, Trivendrum -696122.
68. Mr. Sebastian Antony, Ph.: 0486-332191 Peermade Development Society, PO No. 11, Peermade, Idduky 686631.
69. Ms. R. Bindu, Ph.: 0488-803490 IGNOU Special Study Centre, Kerala Vocational Training Centre, West Nada Kodungallur, Trichur -680664.
70. Mr. PA Jnanasikhamani, Ph.: 0484-341817/540981 IGNOU Special Study Centre, Mahatama Gandhi Trust, Maniamcott Buildings, KP Vallon Road, Kadavanthra Junction, Cochin -682020.

Pune Region

71. Dr. EN Gawande, Ph.: 0724-661637 Shivaji College of Education, Amrawati -444603.
72. Mr. PR Gaikwad, Ph.: 0240-334840 Government College of Education, Opp. Deogiri College, Station Road, Padmapura, Aurangabad.
73. Prof. UB Rajput, Ph.: 07262-42419 Government College of Education, Chikhli Road, Near Goddess Temple, Ruldhana-443001.
74. Mrs. Sadhna G Purohit, Ph.: 07184-52386 Government College of Education, Bhandara -441904.
75. Mrs. Kazi, Ph.: 07172-55292 Janta College of Education, Civil Lines, Chandarpur -442401.
76. Mrs. Bhanagaonkar Sulabha, Ph.: 02562-38042 Dhule Education Society's College of Education, Dr. Lohiya Marg, Near SRP Campus, Dhule-424001.
77. Mr. Vijay Kumar Shinde, Ph.: 02482-35937 Matsyodari Shikshan Sanstha's College of Education, Station Road, Mastgad, Jalana -431203.
78. Mr. A V Deshmukh, Ph.: 0231-524598 Shri Maharani Tarabai Government College of Education, Shahupuri, 3rd Lane, Kolahapur.
79. Dr. KM Mahajan, Ph.: 0257-234187 Khandesh College Education Society's College of Education, Maniyar Law College Campus, Jalgaon -425001.
80. Mr. DR Kulkarni, Ph.: 02462-42523 Government College of Education, Vasant Nagar, Hingoli Road, Nanded -431602.
81. Prof. Anant N Joshi, Ph.: 0253-340228/340227 School of Education, YCM Open University, Dnyangangotri, Near Gangapur Dam, Nashik-422222.
82. Mr. Aran MT, Ph.: 02452-20198 Government College of Education, Jintur Road, Parbhani-431401.
83. Ms. AA Gadkari, Ph.: 0251-545565 Seva Sadan's College of Education, Seva Sadan Marg, Opp. Central Hospital, Ulhas Nagar, Thane District-42 1003.
84. Mrs. Chhaya Desai, Ph.: 022-3745096-3726748 National Association for Blind, India Committee on Advancement on Blind Women, Infomiation Centre, Rustam Alpaiwala Complex, 124/127 Tank Road, Cotton Road, Near Railway Road Station (East), Mumbai.
85. Dr. Sudha Kothari, Ph.: 02135-23176 Chaitanya Moti Chowk, Raj Guru Nagar Taluk, Khed, Pune- 410505.
86. Dr. Veena Poonacha, Ph.: 022-2031881/6608492-3 Research Centre for Women's Study, SNDT, Women's Univ. JUHU Campus, Santa Cruz (West), Mumbai-400049.

Imphal Region

87. Mr. S Sarat Kr Sharma, Ph.: 03852-20033/320408 Department of Social Welfare, Govt. of Manipur, Directorate Complex, A-T-Line, 2nd MR Gate, Imphal- 795001.

Shillong Region

88. Ms. LR Sangrna, Ph.: 0364-225187 Directorate of Social Welfare, Lower Lachurniere, Shillong - 793001.

Aizwal Region

89. Mr. Aileen Vanlalzawni, Ph.: 0389-340866 Directorate of Social Welfare, Govt. of Mizoram, Chaltang, Aizwal 796012.
90. Programme Officer, Ph.: 0372-24451 Divisional Cell, ICDS, Lunglei -769701.

Kohima Region

91. Mr. T. Haralu, Ph.: 0370-221637 State Children's Library, Directorate of Social Security & Welfare.

Khanna Region

92. Mr. Balwinder Singh, Ph.: 01633-64121 Conference Hall, Deputy Commission's Office, Mukhtasar.
93. Ms. Sundar Pal Kaur, Ph.: 01639-53675 Gali No.3, Harinder Nagar, Near Gurudwara, Faridkot.
94. Mr. MP Bhukti, Ph.: 0172-74491/745505 Commonwealth Youth Programme, Asia Centre, Jwalamukhi Hostel, PEC Campus, Sector -12, Chandigarh -160012.

Jaipur Region

95. Smt. Krishna Shrivastava, Ph.: 02962-43409 Zila Mahila Vikas Abhikaran, Deputy Director, ICDS Office, Near Roadways Bus Stand, Banswara -327001.
96. Dr. Geeta Mohan, Ph.: 01472-435749 Zila Mahila Vikas Abhikaran, D-I0, Panchvati Seti, Chittorgarh - 312001.
97. Mrs. Sarla Mehta, Ph.: 02964-30690 Zila Mahila Vikas Abhikaran, Opp. Gandhi Ashram, Dungarpur-314001.
98. Ms. Jayshri Thakaria, Ph.: 01432-42405 Zila Mahila Vikas Abhikaran, Tonk.
99. Mr. Bansidhar Yadav, Ph.: 02992~51755 ICDS, Zila Mahila Vikas Abhikaran, Collectorate Compound, Jaisalmar.
100. Mrs. Manjari Bhanti, Ph.: 0294-410344 Zila Mahila Vikas Abhikaran, 3rd Floor, New Building, Collectorate Compound Parisar, Udaipur.
101. Smt. Shaila Kishnani, Ph.: 0291544260 Zila Mahila Vikas Abhikaran, Richa Bhawan, Near Subzi Mandi, Pawata Road, Jodhpur -342001.
102. Dr. Promila Sanjay, Ph.: 0141-517561-5
103. Ms. Indu Chopra, Ph.: 20275 Zila Mahila Vikas Abhikaran, B-237 Subhash Nagar, Bhilwara.
104. Prof. Rekha Govil, Ph.: 01438-24847/48

Gangtok Region

105. Mr. AK Pradhan, Ph.: 03952-25596 Govt. of Sikkim Secretariate, Annex -I, Sonam Tshering Marg, Gangtok.

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
1	26	AGARTALA	IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA - 799 004 TRIPURA 0381-2519391 2516266 0381-2516266 rcagartala@ignou.ac.in	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA)
2	09	AHMEDABAD	IGNOU REGIONAL CENTRE OPP. NIRMA INSTT OF TECHNOLOGY SARKHEJ-GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382 481 GUJARAT 02717-242975/ 2424976 02717-241579 02717-241580 rcahmedbad@ignou.ac.in	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASKANTHA, BHARUCH, DAHOD, GANDHINAGAR, MEHSANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI)
3	19	AIZWAL	IGNOU REGIONAL CENTRE LAL BULAIA BUILDING M.G. ROAD KHATLA (NEAR CENTRAL YMCA OFF) AIZWAL - 796 001 MIZORAM 0389-2311693 / 2311692 0389-2311789 rcaizwal@ignou.ac.in	STATE OF MIZORAM (DISTRICT: AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI)
4	47	ALIGARH	IGNOU REGIONAL CENTRE 3/310 MARRIS ROAD ALIGARH - 202 001 UTTAR PRADESH 0571-2700120 / 2701365 0571-2402147 rcaligarah@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, AGRA, BUDAUN, BULANDSHAHR, ETAH, ETAWAH, FIROZABAD, J.P. NAGAR, KASHIRAM NAGAR/KASGANJ, MAHAMAYA NAGAR/ HATHRAS, MAINPURI, MATHURA, MORADABAD, RAMPUR)
5	13	BANGALORE	IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR BANGALORE - 560 070 KARNATAKA 080-26654747 / 26657376 080-26639711 080-26644848 rcbangalore@ignou.ac.in	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, RAMANAGARA, SHIMOGA, TUMKUR, RAMANAGARA, GADAG, HAVERI, BELLARY, CHAMARAJANAGAR & CHIKMAGALUR DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
6	82	BHAGALPUR	IGNOU REGIONAL CENTRE CAMP OFFICE MARWARI COLLEGE PREMISES BHAGALPUR BIHAR 812007 0641-2905028/2905029 EMAIL: rcbhagalpur@ignou.ac.in	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)
7	15	BHOPAL	IGNOU REGIONAL CENTRE SANCHI COMPLEX, 3RD FLOOR OPP. BOARD OF SECONDARY EDN. SHIVAJI NAGAR BHOPAL - 462 016 MADHYA PRADESH 0755-2578455 / 2578452 0755-2762524 0755-2578454 rcbhopal@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BALAGHAT, BHIND, CHHATARPUR, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SAGAR, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, PANNA, RATLAM, SATNA, SHEOPUR, TIKAMGARH, VIDISHA, ASHOK NAGAR, BETUL, BURHANPUR, DAMOH, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8	21	BHUBANESHWAR	IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR - 751 013 ORISSA 0674-2301348 / 2301250 0674-2301352 0674-2300349 rcbhubaneswar@ignou.ac.in	STATE OF ORISSA (DISTRICT: ANGUL, BHADRAK, BARAGARH, BALASORE, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SAMBALPUR, SUNDERGARH)
9	85	BIJAPUR	IGNOU REGIONAL CENTRE C/O BLDEA'S JSS COLLEGE OF EDU. SS JUNIOR COLLEGE CAMPUS BIJAPUR -586101 KARNATAKA 08352-258417 rcbijapur@ignou.ac.in	STATE OF KARNATAKA COVERING (DISTRICTS BAGALKOTE, BIJAPUR, BIDAR, GULBARGA, KOPPAL RAICHUR & YADGIR)
10	06	CHANDIGARH	IGNOU REGIONAL CENTRE SCO 208 SECTOR 14 PANCHKULA - 134 109 HAYRANA 0172-2590277/2590278 0172-2590279 rcchandigarh@ignou.ac.in	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DIS- TRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – *Contd.*

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
11	25	CHENNAI	IGNOU REGIONAL CENTRE 3RD FLOOR G R COMPLEX 407-408 ANNA SALAI NANDANAM CHENNAI - 600 035 TAMILNADU 044-24312766 /24312979 044-24312799 rcchennai@ignou.ac.in	STATE OF TAMILNADU (DISTRICT: CHENNAI, THIRUVALLUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM, THIRUVARUR), PONDICHERRY (U.T.)
12	14	COCHIN	IGNOU REGIONAL CENTRE KALLOOR COCHIN - 682 017 KERALA 0484-2340203 / 2348189 / 2330891 0484-2340204 rccochin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, KOZHIKODE, MALAPPURAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP (U.T.)
13	46	DARBHANGA	IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV.CMPS KAMESHWARANAGAR, NEAR CENTRAL BANK DARBHANGA - 846 004 BIHAR 06272-251833, 06272-253719 rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT:BEGUSARAI, DARBHANGA,EAST CHAMPARAN,GOPALGANJ, SARAN, SIWAN,SHEOHAR, SITAMARHI, SAMISTIPUR, MADHUBANI,MUZAFFARPUR & WEST CHAMPARAN)
14	31	DEHRADUN	IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN RAIPUR ROAD DEHRADUN - 248 001 UTTARANCHAL 0135-2789205 0135-2789190 rcdehradun@ignou.ac.in	STATE OF UTTARANCHAL (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR), STATE OF UTTAR PRADESH (DISTRICT: SAHARANPUR, MUZAFFAR NAGAR, BIJNORE)
15	07	DELHI 1	IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK - B 1 MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURA ROAD NEW DELHI - 110 044 DELHI 011-26990090 / 26990091 011-26990084 rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY, BADARPUR), STATE OF HARYANA (DISTRICT: FARIDABAD)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
16	29	DELHI 2	IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI RAJGHAT NEW DELHI - 110 002 DELHI 011-23392374 / 23392376 / 23392377 011-23392375 rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURAI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR, COLONY, GTB NAGAR, ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI, BHR)
17	38	DELHI 3	IGNOU REGIONAL CENTRE F-634-636 PALAM EXTENSION RAM PHAL CHOWK (NEAR SECTOR 7) DWARKA NEW DELHI - 110 045 DELHI 011-25088964 011-25088983 rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING ARAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA), STATE OF HARYANA (DISTRICT: GURGAON)
18	87	DEOGHAR	IGNOU REGIONAL CENTRE C/O A S COLLEGE DEOGHAR JHARKHAND 814112 06432-34448 rcdeoghar@ignou.ac.in	STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA, DHANBAD, BOKARO & GIRIDIH)
19	24	GANGTOK	IGNOU REGIONAL CENTRE GAIRIGAON TADONG PO SHUMBUK HOUSE GANKTOK - 737 102 SIKKIM 0359-2270923 0359-2212501 rcgangtok@ignou.ac.in	STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
20	04	GUWAHATI	IGNOU REGIONAL CENTRE HOUSE NO 71, GMC ROAD CHRISTIAN BASTI GUWAHATI ASSAM 781003 0361-2343786 / 2343783 0361-2343784 rcguwahati@ignou.ac.in	STATE OF ASSAM (DISTRICT: TINSUKIA, DIBRUGARH, SIBSAGAR, DHEMAJI, JORHAT, LAKHIMPUR, GOLAGHAT, SONITPUR, KARBI, ANGLONG, NAGAON, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI, KARIMGANJ, KAMRUP, METROPOLITAN, BAKSA, UDALGURI, CHIRANG)
21	01	HYDERABAD	IGNOU REGIONAL CENTRE PLOT NO 207, KAVURI HILLS PHASE II, NEAR MADHAPUR PS, JUBILEE HILLS (P.O.) HYDERABAD - 500 033 ANDHRA PRADESH 040-23117550-53 040-23117554 rchyderabad@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICT: ADILABAD, ANANTAPUR, HYDERABAD, KADAPA, KARIM NAGAR, KURNOOL, MEDAK, MAHABOON NAGAR, NALGONDA, NIZAMABAD, RANGA REDDY, WARANGAL)
22	17	IMPHAL	IGNOU REGIONAL CENTRE ASHA JINA COMPLEX NORTH AOC IMPHAL - 795 001 MANIPUR 0385-2421190 / 2421191 0385-2421192 rcimphal@ignou.ac.in	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
23	03	ITANAGAR	IGNOU REGIONAL CENTRE 'HORNHILL COMPLEX' 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR - 791 110 ARUNACHAL PRADESH 0360-2247536 / 2247538 0360-2247537 rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
24	41	JABALPUR	IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHAVAN RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482 001 MADHYA PRADESH 0761-2600411 / 2609896 0761-2609902, 0761-2609919 rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR, BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSHINGAPUR, SEONI, SHAHDOL, SIDDHI, SIHORA, SINGRAULI, UMARIA)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – *Contd.*

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
25	23	JAIPUR	IGNOU REGIONAL CENTRE 70/79, SECTOR - 7 PATEL MARG MANSAROVAR JAIPUR - 302 020 RAJASTHAN 0141-2785763 / 2785750 0141-2274292 0141-2784043 rcjaipur@ignou.ac.in	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BANSWARA, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMUNGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARALI, KOTA, PRATAPGARH, SAWAI, SIKAR, SRIGANGANAGAR & TONK)
26	12	JAMMU	IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE AUROBINDO BLOCK 1ST FLOOR CANAL ROAD, JAMMU - 180 001 JAMMU & KASHMIR 0191-2579572 / 2546529 0191-2561154 rcjammu@ignou.ac.in	STATE OF JAMMU & KASHMIR (JAMMU REGION - DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
27	88	JODHPUR	IGNOU REGIONAL CENTRE C/O ONKAR MALL SUMANI COLLEGE OF COMMERCE JODHPUR, RAJASTHAN 342008 0291-2753989 narasimhabpr@gmail.com	STATE OF RAJASTHAN COVERING (DISTRICTS JODHPUR, BARMER, JAISALMER, RAJASMAND, UDAIPUR, BIKANER, JALORE, SIROHI NAGOUR, DUNGARPUR & PALI)
28	37	JORHAT	IGNOU REGIONAL CENTRE JORHAT ASSAM rcjorhat@ignou.ac.in	STATE OF ASSAM (DIS- TRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGARH, INSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR) Note: Currently under Guwahati RC
29	10	KARNAL	IGNOU REGIONAL CENTRE 06 SUBHASH MARG SUBHASH COLONY NEAR HOME GUARD OFFICE KARNAL - 132 001 HARYANA 0184-2271514 / 2260075 0184-2255738 rckarnal@ignou.ac.in	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, MEWAT, PALWAL, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
30	22	KHANNA	IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR (DISTRICT LUDHIANA) KHANNA - 141 401 PUNJAB 01628-229993 / 237361 01628-238284 rckhanna@ignou.ac.in	STATE OF PUNJAB (DIS- TRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA, JALANDHAR, HOSHIARPUR, SBS NAGAR/ NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FEROZEPUR, FARIDKOT, MOGA)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
31	20	KOHIMA	IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL DON BOSCO HR.SEC SCHOOL ROAD KENDOUZOU KOHIMA - 797 001 NAGALAND 0370-2260366 / 2260167 0370-2260216 rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
32	28	KOLKATA	IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK SALT LAKE, BIDHAN NAGAR KOLKATA - 700 091 WEST BENGAL 033-23349850 / 033-23592719 / 23589323 (RCL) 033-23347576 rckolkata@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)
33	44	KORAPUT	IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE RD BEHIND PANCHAYAT BHAVAN KORAPUT - 764 020 ORISSA 06852-252982 / 251535 06852-251535 06852-252503 rckoraput@ignou.ac.in	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BOLANGIR, SONEPUR, BOUDH), STATE OF CHHATTISGARH (DISTRICT: BASTAR, NARAYANPUR, DANTEWADA, BIJAPUR)
34	27	LUCKNOW	IGNOU REGIONAL CENTRE B-1/33, SECTOR - H ALIGANJ LUCKNOW - 226 024 UTTAR PRADESH 0522-2746120 / 2745114 0522-2746145 rclucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALLAHABAD, AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZABAD, FARUKHABAD, FATEHPUR, GONDA, HAMIRPURko, HARDOI, JALAUN, JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR, LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, PRATAPGARH, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHANAGAR, SITAPUR, SULTANPUR, UNNAO)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
35	43	MADURAI	IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI ALANGANALLUR ROAD MADURAI - 625 018 TAMIL NADU 0452-2380387 / 2380733 0452-2370588 rcmadurai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMANATHAPURAM, SIVAGANGA, THANJAVUR, THENI, THIRUVAROOR, TIRUCHIRAPPALLI, TIRUNELVELI, TIRUPUR, TUTICORIN, VIRUDHUNAGAR)
36	49	MUMBAI	IGNOU REGIONAL CENTRE OM LEVA VIKAS NIKETAN NANEPADA ROAD, MULUND (E) MUMBAI - 400 081 022-25633159 / 25635540 022-25635540 rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBAI, THANE, RAIGARH, RATNAGIRI)
37	36	NAGPUR	IGNOU REGIONAL CENTRE GYAN VATIKA 14 HINDUSTAN COLONY AMARAVATI ROAD NAGPUR - 440 033 0712-2536999, 2537999 0712-2538999 rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHANA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHANDARA, GONDIA, GADCHIROLI)
38	39	NOIDA	IGNOU REGIONAL CENTRE C-53 SECTOR 62 INSTITUTIONAL AREA NOIDA - 201 305 UTTAR PRADESH 0120-2405012 / 2405014 0120-2405013 rcnoida@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT, BARAUT)
39	08	PANAJI	IGNOU REGIONAL CENTRE BEHIND CHODANKAR HOSPITAL NEAR P&T STAFF QUARTERS ALTO PORVORIM POVORIM - 403 521 GOA 0832-2462315, 0832-2414552 rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: BELGAUM, DHARWAD, UTTARA KANNAD), STATE OF MAHARASHTRA (DISTRICT: SINGHDHURG)
40	05	PATNA	IGNOU REGIONAL CENTRE 2ND FLOOR, BISCOMAUN TOWER WEST GANDHI MAIDAN, PATNA - 800 001 (BIHAR) 0612-2219539 / 2219541 0612-2219538 rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA & VAISHALI)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
41	02	PORT BLAIR	IGNOU REGIONAL CENTRE JNRM CAMPUS PORT BLAIR - 744 104 ANDAMAN & NICOBAR ISLANDS 03192-242888 / 230111 03192-230111 rreportblair@ignou.ac.in	ANDAMAN & NICOBAR ISLANDS [U.T.] (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
42	16	PUNE	IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA 020-25671867 / 25651321 020-25671864 rcpune@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, SOLAPUR, SANGLI, SATARA, LATUR, KOLHAPUR)
43	50	RAGHUNATHGANJ	IGNOU REGIONAL CENTRE BAGAN BARI NEAR DENA BANK FULTALA RAGHUNATHGANJ DT.MURSHIDABAD WEST BENGAL-742 225 03483-271555 / 271666 03483-271666 rcraghunathganj@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
44	35	RAIPUR	IGNOU REGIONAL CENTRE REST HOUSE & E.M. OFFICE HALL SECTOR - 1 SHANKAR NAGAR RAIPUR - 492 007 CHATTISGARH 0771-2428285 / 5056508 0771-2445839 0771-2445839 rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, NARAYANPUR, BIZAPUR)
45	42	RAJKOT	IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT - 360 005 GUJARAT 0281-2572988 0281-2571603 rcrajkot@ignou.ac.in	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDER, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR), DIU (U.T.)
46	32	RANCHI	IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834 022 JHARKHAND 0651-2244688 / 2244699 / 2244677 0651-2244677 0651-2244400 rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA, KHARASAWAN, EAST SINGHBHUM, HAZARIBAGH, CHATRA, KODERMA, KHUNTI & RAMGARH)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
47	86	SAHARSA	IGNOU REGIONAL CENTRE C/O MLC COLLEGE SAHARSA BIHAR 582201 06478-219014,219015 rcsaharsa@ignou.ac.in	STATE OF BIHAR COVERING (DISTRICTS KHAGARIYA, SAHARSA, SUPAUL, MADHEPURA, KATIHAR,ARARIYA, KISHANGANJ & PURNIA)
48	18	SHILLONG	IGNOU REGIONAL CENTRE SUNNY LODGE NONGTHYMMI NONGSHILLIANG SHILLONG - 793 014 MEGHALAYA 0364-2521117 / 2521271 0364-2521271 0364-2521271 rcshillong@ignou.ac.in	STATE OF MEGHALAYA (DISTRICT: EAST KHASI HILLS, EAST GARO HILLS, JAINTIA HILLS, RI-BHOI, SOUTH GARO HILLS, WEST KHASI HILLS, WEST GARO HILLS)
49	11	SHIMLA	IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI SHIMLA - 171 002 HIMACHAL PRADESH 0177-2624612 / 2624613 0177-2624612 0177-2624611 rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)
50	45	SILIGURI	IGNOU REGIONAL CENTRE 17/12 J C BOSE ROAD SUBHAS PALLY SILIGURI - 734 001 WEST BENGAL 0353-2526818 0353-2526829 0353-2526819 rcsiliguri@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR)
51	30	SRINAGAR	IGNOU REGIONAL CENTRE NEAR LAWRENCE VIDHYA BHAWAN KURSU RAJ BAGH SRINAGAR - 190 008 JAMMU & KASHMIR 0194-2311251 / 2311258 0194-2311258 0194-2311259 rcsrinagar@ignou.ac.in	STATE OF JAMMU & KASH- MIR (SRINAGAR REGION - DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA, BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA, SHOPIAN, SRINAGAR)
52	40	TRIVANDRUM	IGNOU REGIONAL CENTRE RAJADHANI SHOPPING COMPLEX OPP PRS HOSPITAL KILLIPPALAM KARAMANA PO TRIVANDRUM - 695 002 0471-2344113 0471-2344115 0471-2590700 rctrivandrum@ignou.ac.in	STATE OF KERALA (DIS- TRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM), STATE OF TAMIL NADU (DISTRICT: KANYAKUMARI)

ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES – Contd.

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
53	48	VARANASI	IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 UTTAR PRADESH 0542-2368022 / 2368622 0522-2364893 0542-2369629 rcvaranasi@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI)
54	83	VATAKARA	IGNOU REGIONAL CENTRE MADHAVI BUILDING NUT STREET (PC) VATAKARA 673104 KERALA 0496-2525281 rcvatakara@ignou.ac.in	STATE OF KERALA (DISTRICT: CALICUT,KANNUR,KASARAGOD WAYANAND) Note: Currently under Cochin RC
55	33	VIJAYAWADA	IGNOU REGIONAL CENTRE #9-76-18, 1ST FLOOR, S.K.P.V.V. HINDU HIGH SCHOOL, KOTHAPET VIJAYWADA 520 001 ANDHRAPRADESH 0866-2565253 / 2565959 0866-2565253 0866-2565353 rcvijayawada@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICT: KRISHNA, GUNTUR, PRAKASHAM, NELLORE & CHITTOOR)
56	84	VISAKHA-PATNAM	IGNOU REGIONAL CENTRE 2ND FLOOR MVP SECTOR 12 COMPLEX USHODAYA JUNCTION VISAKHAPATNAM ANDHRA PRADESH 0891-2511200 0891-2511300 rcvisakhapatnam@ignou.ac.in	STATE OF ANDHRA PRADESH COVERING (DISTRICTS KHAMMAM ,EAST GODAVARI,WEST GODAVARI,VISAKHAPATNAM, VIZIANAGARAM & SRIKAKULAM)

**IGNOU – ARMY RECOGNIZED REGIONAL CENTRE
(For Army Personnel Only)**

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
1	52	CHANDIMANDIR	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, G S (EDUCATION) BRANCH HQ WESTERN COMMAND CHANDIMANDIR - 134107 HARYANA PH. OFF: 0172-2589355 (CIVIL) 2670 (MILITARY) FAX: 0172-28935 Email: iaeprc52@rediffmail.com	WESTERN COMMAND AREA
2	56	JAIPUR	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE EDUCATION BRANCH C/O 56 APO-908 546 JAIPUR RAJASTHAN PH. OFF: 0141-6640 (MILITARY) FAX: Email: swciaep@gmail.com	SOUTH WESTERN COMMAND
3	51	KOLKATA	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE COL. EDUCATION FORT WILLIAM HQ EASTERN COMMAND C/O 99 APO KOLKATA-908 542 WEST BENGAL PH. OFF: 033-2222668 (CIVIL) 2670 (MILITARY) FAX: 033-2222668 Email: rc51army_ec@yahoo.co.in	EASTERN COMMAND AREA
4	53	LUCKNOW	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE IAEP HQ. CENTRAL COMMAND GS (EDN) LUCKNOW-908 554 UTTAR PRADESH PH. OFF: 0522-2482968 (CIVIL) 2670 (MILITARY) FAX: Email: iaepcc53@yahoo.co.in	CENTRAL COMMAND AREA
5	54	PUNE	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ. SOUTHERN COMMND HRDC-1 BEG & CENTRE PH. OFF: 020-26616592 (CIVIL) 3019 (MILITARY) FAX: 020-26102670 Email: armypunerc54@yahoo.com	SOUTHERN COMMAND AREA

**IGNOU – ARMY RECOGNIZED REGIONAL CENTRE
(For Army Personnel Only)**

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
6	55	UDHAMPUR	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, C/O 56APO HQ. NORTHERN COMMAND UDHAMPUR JAMMU & KASHMIR PH. OFF: 01992-242486 FAX: Email: iaeparmy55@rediffmail.com	WESTERN COMMAND AREA

IGNOU – NAVY RECOGNIZED REGIONAL CENTRES

(For NAVY Personnel Only)

SL. NO.	RC CODE	REGIONAL NAME	NAME & ADDRESS	OPERATIONAL AREA
1.	71	NEW DELHI	REGIONAL DIRECTOR (I/C) IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION INTEGRATED HQS. MINISTRY OF DEF WEST BLOCK.5, IIND FLR, WING-II RK PURAM, NEW DELHI - 110066 DELHI 011-26194686 ,26185299 011-26105067 inepdelhi@rediffmail.com	NAVAL HQS
2.	72	MUMBAI	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ. WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI - 400023 MAHARASHTRA 022-22752245 022-22665458 inepm@rediffmail.com	HQ WESTERN NAVAL COMMAND
3.	73	VISAKHA- PATNAM	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ EASTERN NAVAL COMMAND VISAKHAPATNAM - 530014 ANDHRA PRADESH 0891-2812284 0891-2515834 inepv@hotmail.com rc73@ignou.ac.in	HQ EASTERN NAVAL COMMAND
4.	74	KOCHI	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI - 682004, KERALA 0484-266210,2662515 0484-2666194 inepk@rediffmail.com	HQ SOUTHERN NAVAL COMMAND

IGNOU – ASSAM RIFLES RECOGNIZED REGIONAL CENTRES

(For ASSAM RIFLES Personnel Only)

SL. No	Name of RCs	CODE	ADDRESSE OF IGNOU-ASSAM RIFLES RECOGNIZED REGIONAL CENTRE	OPERATIONAL AREA
1.	SHILLONG	81	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENERAL ASSAM RIFLES (DGAR) LAITUMUKHRAH SHILLONG - 11 MEGHALAYA 0364-2705181, 0364-2705184 iarrc_81@yahoo.co.in	COMMAND AREA

Regional & Study Centre Details

Regional Centre	Study Centre
HYDERABAD	01151: AV College of Arts, Science & Commerce (01151)
HYDERABAD	01155: Govt. Degree & PG College (01155)
HYDERABAD	0155: INDIRA PRIYADARSHINI GOVT. (155)
HYDERABAD	01156: Kakatiya Degree & PG College (01156)
HYDERABAD	0148: KAVITHA MEMORIAL DEG. COLLEGE (148)
HYDERABAD	0105: LAL BAHADUR COLLEGE (105)
HYDERABAD	01160: Vashista Degree & PG College (01160)
KARNAL	1005: CHOTU RAM COLLEGE OF EDUCATION (1005)
KARNAL	1009: GOVERNMENT P.G. COLLEGE (1009)
KARNAL	1014: GOVT. P.G. NATIONAL COLLEGE (1014)
KARNAL	1075: GURUNANAK KHALSA COLLEGE (1075)
KARNAL	1002: HINDU COLLEGE (1002)
SHIMLA	1104: GOVERNMENT DEGREE COLLEGE (1104)
SHIMLA	1105: GOVERNMENT DEGREE COLLEGE (1105)
SHIMLA	1106: GOVERNMENT DEGREE COLLEGE CHAMBA (1106)
SHIMLA	1108: GOVERNMENT DEGREE COLLEGE GDC. Nahan (1108)
SHIMLA	1109: GOVERNMENT DEGREE COLLEGE GDC. Una (1109)
SHIMLA	1107: GOVERNMENT DEGREE COLLEGE, GDC. Kullu (1107)
SHIMLA	1102: GOVERNMENT P.G. COLLEGE (1102)
SHIMLA	1136: GOVT. DEGREE COLLEGE GDC Joginder Nagar, (1136)
SHIMLA	1103: Govt. Degree College, (1103)
SHIMLA	1113: GOVT. P.G. COLLEGE GDC. Bilaspur (1113)
SHIMLA	1114: H.P. UNIVERSITY (1114P)
JAMMU	1206: GOVERNMENT DEGREE COLLEGE (1206)

JAMMU	1207: GOVERNMENT DEGREE COLLEGE (1207)
JAMMU	1208: GOVERNMENT DEGREE COLLEGE (1208)
JAMMU	1201: UNIVERSITY OF JAMMU (1201)
BANGALORE	1309: AL-AMEEN ARTS SCI. & COM. COLL., BANGALORE (1309)
BANGALORE	1311: BAPUJI INSTT. OF ENGG & TECH., DAVANAGERE (1311)
BANGALORE	1301: BES COLLEGE OF ARTS & SCIENCE BANGALORE (1301)
BANGALORE	1344: CMR INSTT. OF MNGMT. STUDIES, BANGALORE (1344)
BANGALORE	1306: DVS COLLEGE OF ARTS AND SCIENCE, SHIMOGA (1306)
BANGALORE	13165: GOVT. FIRST GRADE COLLEGE (BOYS) KOLAR (13165)
BANGALORE	1320: GOVT. SCIENCE COLLEGE, BANGALORE (1320)
BANGALORE	13160: M K SAMBASIVA SETTY COLLEGE FOR WOMEN, CHIKMAGALUR (13160)
BANGALORE	13148: NDRK FIRST GRADE COLLEGE, HASSAN (13148)
BANGALORE	13149: SAMBHRAM ACADEMY OF MANAGEMENT STUDIES, BANGALORE (13149)
BANGALORE	13151: SJM COLLEGE OF ARTS, SCI. & COMM., CHITRADURGA (13151)
BANGALORE	1319: SRI SIDDARTHA INSTT. OF TECH., TUMKUR (1319)
BANGALORE	1302: ST. ALOYSIUS COLLEGE, MANGALORE (1302)
BANGALORE	1305: VIDYAVARDHAKA FIRST GRADE COLLEGE, MYSORE (1305)
COCHIN	14187: 14187: St. Micheals College
COCHIN	14182D: ANSAR WOMEN'S COLLEGE (14182D)
COCHIN	1406: CMS COLLEGE (1406)
COCHIN	14119: DE PAUL INST. OF SCI. & TECH. (14119)
COCHIN	14170: GOVERNMENT COLLEGE KATTAPPANA (14170)
COCHIN	14134D: IDEAL TRAINING COLLEGE (14134D)
COCHIN	14181: JPM ARTS AND SCIENCE COLLEGE, KATTAPPANA (14181)
COCHIN	1408: NEWMAN COLLEGE (1408)

COCHIN	14127: NIRMALA COLLEGE (14127)
COCHIN	14157: RURAL ACADEMY FR MANAGEMENT STUDIES(RAMS) (14157)
COCHIN	1407: SREE KERALA VERMA COLLEGE (1407)
COCHIN	1477: ST THERESAS COLLEGE (1477)
COCHIN	14177: ST. THOMAS COLLEGE, PALA (14177)
COCHIN	14166D: THE COCHIN COLLEGE (14166D)
BHOPAL	15233: ADARSH INSTITUTE OF MANAGEMENT AND SCIENCES (15233)
BHOPAL	15260: CAREER COLLEGE CAMPUS
BHOPAL	15244: GOVERNMENT COLLEGE, DISTRICT BURHANPUR (15244)
BHOPAL	15243: GOVERNMENT KUSUM PG COLLEGE, SEONI MALWA (15243)
BHOPAL	15228: GOVERNMENT P.G.COLLEGE (15228)
BHOPAL	15247: GOVERNMENT SMS P.G. COLLEGE SHIVPURI (15247)
BHOPAL	15229: GOVT. HOME SCIENCE COLLEGE (15229)
BHOPAL	15234: GOVT. PG ARTS AND SCIENCE COLLEGE (15234)
BHOPAL	1506: HOLKAR SCIENCE COLLEGE (1506)
BHOPAL	1504: JIWAJI UNIVERSITY GWALIOR
BHOPAL	1501: MOTILAL VIGYAN MAHAVIDYALAYA (1501)
BHOPAL	15242: SWAMI VIVEKANAND GOVERNMENT PG COLLEGE, HARDA (15242)
BHOPAL	15232: THE BHOPAL SCHOOL OF SOCIAL SCIENCES (15232)
BHOPAL	1516: VIKRAM UNIVERSITY (1516)
PUNE	1606: CHH. SHAHU INSTITUTE OF BUSINESS EDU. AND RESEARCH (1606)
PUNE	1605: D.G. DEGREE COLLEGE OF COMMERCE (1605)
PUNE	16137: IGNOU STUDY CENTRE (16137)
PUNE	16143: IGNOU STUDY CENTRE (16143) (16143)
PUNE	16144: IGNOU STUDY CENTRE (16144) (16144)
PUNE	1608: KTHM COLLEGE (1608)

PUNE	1639: M.S.P MANDALS BALBHIM ARTS,SCIENCE&COMMERCE COLLEG (1639)
PUNE	1611: NORTH MAHARASHTRA UNIVERSITY (1611)
PUNE	16138: VASANTRAODADA PATIL INSTITUTE OF MANAGEMENT (16138)
PUNE	16153: VIDYA VIKAS MANDAL (16153)
PUNE	1610: VIVEKANAND ARTS & SDS COMMERCE COLLEGE (1610)
IMPHAL	1706: DON BOSCO COLLEGE (1706)
IMPHAL	1701: MANIPUR UNIVERSITY (1701)
SHILLONG	1877: IGNOU STUDY CENTRE (1877)
SHILLONG	1801: NORTH EASTERN HILL UNIVERSITY (1801)
AIZWAL	1907: GOVT. HRANGBANA COLLEGE (1907)
PORT BLAIR	0201: JNR MAHAVIDYALALA (201)
PORT BLAIR	0208: M G GOVT COLLEGE (208)
KOHIMA	2036: C EDGE COLLEGE (2036)
KOHIMA	2002: DIMAPUR GOVERNMENT COLLEGE (2002)
KOHIMA	2001: MODERN COLLEGE (2001)
KOHIMA	2033: SD JAIN GIRLS COLLEGE (2033)
KOHIMA	2030: UNITY COLLEGE (2030)
BHUBANESHWAR	21218: B B MAHAVIDYALAYA, CHANDIKHOL (21218)
BHUBANESHWAR	2118: BHADRAK COLLEGE (2118)
BHUBANESHWAR	21222: CHANDBALI COLLEGE (21222)
BHUBANESHWAR	2112: D.D.COLLEGE, KEONJHAR (2112)
BHUBANESHWAR	2106: F.M. COLLEGE, BALASORE (2106)
BHUBANESHWAR	2108: G.M.UNIVERSITY, SAMBALPUR (2108)
BHUBANESHWAR	2105: GOVERNMENT COLLEGE-ANGUL (2105)
BHUBANESHWAR	2103: GOVT COLLEGE, ROURKELA (2103)

BHUBANESHWAR	21185: J.K.B.K. COLLEGE, CUTTACK (21185)
BHUBANESHWAR	21212: KAMAKHYANAGAR COLLEGE (21212)
BHUBANESHWAR	2141: KENDRAPADA COLLEGE (2141)
BHUBANESHWAR	21209: KHAIRA COLLEGE (21209)
BHUBANESHWAR	2104: KHALIKOTE COLLEGE (2104)
BHUBANESHWAR	2101: KIIT, PATIA (2101)
BHUBANESHWAR	2138: N.C.COLLEGE, JAJPUR (2138)
BHUBANESHWAR	21198: NAYAGARH AUTONOMOUS COLLEGE (21198)
BHUBANESHWAR	21234: NSCB College, Sambalpur Putibandha,
BHUBANESHWAR	21190: P N AUTONOMOUS COLLEGE, KHORDA (21190)
BHUBANESHWAR	2119: S.C.S AUTONOMOUS COLLEGE,PURI (2119)
KHANNA	2216: DAV COLLEGE (2216)
KHANNA	2205: DAV COLLEGE OF EDUCATION FOR WOMEN (2205)
KHANNA	2212: DOABA COLLEGE (2212)
KHANNA	2206: GURU NANAK GIRLS COLLEGE (2206)
KHANNA	2204: MGDV COLLEGE (2204)
KHANNA	2225: NEHRU MEMORIAL GOVT. COLLEGE (2225)
KHANNA	2299: NIRMAN CAMPUS OF EDUCATION RESEARCH and TRAINING LSC 2299
JAIPUR	2310: D.A.V. COLLEGE, SRIGANGANAGAR (2310)
JAIPUR	2306: GOVT COLLEGE, AJMER (2306)
JAIPUR	23134: GOVT PG COLLEGE, SURATGARH (23134)
JAIPUR	23135: GOVT. ARTS PG COLLEGE, KOTA (23135)
JAIPUR	23153: INT. SCHOOL OF INFORMATICS & MGT (ISIM), JAIPUR (23153)
JAIPUR	23136: LOHIYA GOVT. PG COLLEGE, CHURU (23136)
JAIPUR	23152: M.S. J. GOVT. PG COLLEGE, BHARATPUR (23152)
JAIPUR	23139: N M GOVT. PG COLLEGE, HANUMANGARH (23139)

JAIPUR	2308: RAJRISHI COLLEGE, ALWAR (2308)
JAIPUR	23130: SHRI KALYAN GOVT. PG COLLEGE, SIKAR (23130)
GANGTOK	2401: SIKKIM GOVERNMENT COLLEGE (2401)
GANGTOK	2420: SIKKIM UNIVERSITY (2420)
CHENNAI	2501: DDGD VAISHNAVA COLLEGE (2501)
CHENNAI	2534: ER. PERUMAL MANIMEKALAI P'NIC (2534)
CHENNAI	2578: GURU NANAK COLLEGE (2578)
CHENNAI	2532: JAYA COLLEGE OF ARTS & SCIENCE (2532)
CHENNAI	2564: KS RANGASAMY COLLEGE OF TECH 2564
CHENNAI	3101: PONDICHERRY UNIVERSITY COMMUNITY COLLEGE (3101)
CHENNAI	2509: SACRED HEART COLLEGE (2509)
CHENNAI	25160: SHRI S S S JAIN COLLEGE(WOMEN) (25160)
CHENNAI	2593: VOORHEES COLLEGE (2593)
AGARTALA	2602: GOVERNMENT DEGREE COLLEGE (2602)
AGARTALA	2651: GOVT. DEGREE COLLEGE, KAMALPUR (2651)
AGARTALA	2607: ISWAR CHANDRA VIDYASAGAR COLLEGE (2607)
AGARTALA	2606: R.K. MAHAVIDYALAYA (2606)
AGARTALA	2601: TRIPURA UNIVERSITY (2601)
LUCKNOW	2704: BAREILLY COLLEGE, BAREILLY (2704)
LUCKNOW	27201: BIJLI PASI LUCKNOW (27201)
LUCKNOW	2712: BIPIN BIHARI PG COLLEGE, JHANSI (2712)
LUCKNOW	27197: BRAHMANAND COLLEGE KANPUR (27197)
LUCKNOW	2729: D. N. COLLEGE FATEHGARH (2729)
LUCKNOW	27218: DR RAM MANOHAR LOHIA AWADH UNIVERSITY, FAIZABAD (27218)
LUCKNOW	2747: FEROZE GANDHI COLLEGE RAEBAREILLY (2747)
LUCKNOW	2797: GOVT. MAHILA DEGREE COLLEGE PILIBHIT (2797)

LUCKNOW	2701: JAI NARAIN DEGREE COLLEGE LUCKNOW (2701)
LUCKNOW	27195: NATIONAL PG COLLEGE LUCKNOW (27195)
LUCKNOW	27202: NETAJI SCB LUCKNOW (27202)
LUCKNOW	48036: RANVIR RANANJAY POST GRADUATE COLLEGE, AMETHI (48036)
LUCKNOW	27103: SWAMI SUKHDEVANAND PG COLLEGE SHAHJAHANPUR (27103)
KOLKATA	2809: BANWARILAL BHALOTIA COLLEGE (2809)
KOLKATA	2842: BHAIKAB GANGULY COLLEGE (2842)
KOLKATA	2855: BIDHAN CHANDRA COLLEGE (2855)
KOLKATA	2814: DINABANDHU ANDREWS COLLEGE (2814)
KOLKATA	28142: FAKIR CHAND COLLEGE (28142)
KOLKATA	2807: JAGANNATH KISHORE COLLEGE (2807)
KOLKATA	28150: KABI SUKANTA MAHAVIDYALAYA (28150)
KOLKATA	2813: MIDNAPUR COLLEGE (2813)
KOLKATA	28140: Muralidhar Girls' College (28140)
KOLKATA	2817: NETAJI MAHAVIDYALAYA (2817)
KOLKATA	28160: Prabhu Jagatbandhu College
KOLKATA	2825D: RAMANANDA COLLEGE (2825D)
KOLKATA	28143: RANAGHAT COLLEGE (28143)
KOLKATA	28157: RISHI BANKIM CHANDRA COLLEGE FOR WOMEN (28157)
KOLKATA	2826: RURAL DEVELOPMENT SOCIETY (2826)
KOLKATA	28162: Vidyasagar College for Women IGNOU LSC 28162
DELHI 2 (RAJGHAT)	29044: AKADEMY OF ADVANCED COMPREHENSIVE EDU. (29044)
DELHI 2 (RAJGHAT)	0784: BITCOM SERVICES (P) LTD. (784)
DELHI 2 (RAJGHAT)	29052: HANSRAJ COLLEGE (29052)
DELHI 2 (RAJGHAT)	29048: K.S. MEMORIAL SOCIETY FOR ED. & RECH. EAST DELHI (29048)
DELHI 2 (RAJGHAT)	29040: LAKSHMIBAI COLLEGE FOR WOMEN (29040W)

DELHI 2 (RAJGHAT)	0731: PC TRAINING INSTITUTE (731)
DELHI 2 (RAJGHAT)	0708: RESEARCH FOUNDATION, EDUCATION CENTRE (708)
DELHI 2 (RAJGHAT)	29045: SCHOOL OF PROFESSIONAL DEVELOPMENT (29045)
DELHI 2 (RAJGHAT)	0769: SHYAM LAL COLLEGE (769)
DELHI 2 (RAJGHAT)	0729: SWAMI SHRADHANAND COLLEGE (729)
DELHI 2 (RAJGHAT)	29010: TECHNIA INSTITUTE (29010)
ITANAGAR	0302: BOMDILA GOVT. DEGREE COLLEGE (302)
ITANAGAR	0301: D.N.GOVERNMENT COLLEG ITANAGAR (301)
ITANAGAR	0305: INDIRA GANDHI GOVT. COLLEGE (305)
ITANAGAR	0303: JAWAHARLAL NEHRU COLLEGE (303)
SRINAGAR	30020: GANDHI MEMORIAL COLLEGE SRINAGAR (30020)
SRINAGAR	1211: GOVERNMENT DEGREE COLLEGE ANANTNAG (1211)
SRINAGAR	1210: GOVERNMENT DEGREE COLLEGE SOPORE (1210)
SRINAGAR	30005: GOVT DEGREE COLLEGE GANDERBAL (30005)
SRINAGAR	30007: GOVT DEGREE COLLEGE KULGAM (30007)
SRINAGAR	30027: GOVT DEGREE COLLEGE, DH PORA (30027)
SRINAGAR	1202: GOVT. AMAR SINGH COLLEGE, SRINAGAR (1202)
SRINAGAR	1236: GOVT. DEGREE COLLEGE (BOYS) BARAMULLA (1236)
SRINAGAR	30017: GOVT. DEGREE COLLEGE FOR WOMEN, NAWA KADAL (30017)
SRINAGAR	30014: GOVT. DEGREE COLLEGE HANDWARA (30014)
SRINAGAR	1249: GOVT. DEGREE COLLEGE KARGIL (1249)
SRINAGAR	1209: SHRI PRATAP SINGH COLLEGE (1209)
DEHRADUN	2705: D.A.V. PG COLLEGE DEHRADUN (2705)
DEHRADUN	2762: D.S.B CAMPUS KUMAON UNIV., NAINITAL (2762)
DEHRADUN	31032: GOVT. PG. COLLEGE (31032)
DEHRADUN	2752: HNB GARHWAL UNIVERSITY, SRINAGAR (2752)

DEHRADUN	2726: L.S.M. GOVERNMENT P.G. COLLEGE, PITHORAGARH (2726)
DEHRADUN	2711: MB PG COLLEGE HALDWANI (2711)
DEHRADUN	31034: RH GOVT PG COLLEGE KASHIPUR, US NAGAR (31034)
RANCHI	32047: BOKARO STEEL CITY COLLEGE 32047
RANCHI	32019: GOSSNER COLLEGE, RANCHI (32019)
RANCHI	3603: GURU NANAK COLLEGE, DHANBAD (3603)
RANCHI	3608: JAGANNATH JAIN COLLEGE, KODERMA (3608)
RANCHI	0502: JAMSHEDPUR COOPERATIVE COLLEGE (502)
RANCHI	32034: K.B WOMEN'S COLLEGE, HAZARIBAGH (32034)
RANCHI	32024: KARIM CITY COLLEGE JAMSHEDPUR (32024)
RANCHI	3606: KARTIK ORAON COLLEGE, GUMLA (3606)
RANCHI	0525: MAHILA COLLEGE, CHAIBASA (525)
RANCHI	32011: MAHUDA MAHAVIDYALAYA (32011)
RANCHI	3635: MARWARI COLLEGE, RANCHI (3635)
RANCHI	0503: P.K. ROY MEMORIAL COLLEGE, DHANBAD (503)
RANCHI	3648: RAMGARH COLLEGE (3648)
RANCHI	3610: SIMDEGA COLLEGE (3610)
RANCHI	32026: SSLNT MAHILA MAHAVIDYALAYA, DHANBAD (32026)
RANCHI	0528: ST. COLUMBA'S COLLEGE, HAZARIBAGH (528)
VIJAYAWADA	33025: ADONI STUDY CENTRE (33025)
VIJAYAWADA	0106: ANANTAPUR (106)
VIJAYAWADA	33041: IGNOU STUDY CENTRE (33041)
VIJAYAWADA	0103: KBN COLLEGE (103)
VIJAYAWADA	0108: KURNOOL STUDY CENTRE (108)
VIJAYAWADA	33029: S.V. ARTS COLLEGE TITUPATI (33029)
VIJAYAWADA	33030: SRI VSSC GOVT DEGREE COLLEGE SULLURPET

VIJAYAWADA	33024: SRR & CVR STUDY CENTRE (33024)
VIJAYAWADA	0104: TJPS COLLEGE (104)
VIJAYAWADA	0102: V.R. COLLEGE (102)
RAIPUR	1505: GOVT E RAGHAVENDRA RAO (1505)
RAIPUR	1503: GOVT. ARTS & SCI. COLLEGE (1503)
NAGPUR	36029: DR PANJABRAO DESHMUKH INSTITUTE OF MANAGEMENT TECHNOLOGY AND RESEARCH PDIMTR NAGPUR MAHARASHTRA
NAGPUR	1607: GURU NANAK BHAWAN NAGPUR MAHARASHTRA
NAGPUR	1613: PRATIBHA NIKETAN MAHA VIDYALAYA NANDED MAHARASHTRA
NAGPUR	1614: RAJIV GANDHI ENGINEERING COLLEGE CHANDRAPUR MAHARASHTRA
NAGPUR	1609: SANT GADGE BABA AMRAVATI UNIVERSITY AMRAVATI MAHARASHTRA
JORHAT	0410: C.K.B. COMMERCE COLLEGE (410)
JORHAT	0402: D.K.D. COLLEGE (402)
JORHAT	0455: Darrang College, Tezpur
JORHAT	37015: DEBRAJ ROY COLLEGE LSC CODE 37015
JORHAT	37008: DHEMAJI COMMERCE COLLEGE (37008)
JORHAT	0407: DIBRUGARH UNIVERSITY (407)
JORHAT	37006: HOJAI COLLEGE (37006)
JORHAT	0413: LAKHIMPUR COMMERCE COLLEGE (413)
JORHAT	0403: WOMENS COLLEGE TINSUKIA 0403
DELHI 3 Naraina	38040: A-CUBE CENTRE FOR EXCELLENCE (38040)
DELHI 3 Naraina	0709: ARYA BHATT COLLEGE (709)
DELHI 3 Naraina	0737: ATMA RAM SANATAN DHARMA COLLEG (737)
DELHI 3 Naraina	38025: BHAGINI NIVEDITA COLLEGE (38025)
DELHI 3 Naraina	38043: Bharati College (38043)

DELHI 3 Naraina	38027: GOVT.PG COLLEGE (38027)
DELHI 3 Naraina	38036: INSTI. OF ELECTRONICS TELECOMMUNICATION ENGINEERS (38036)
DELHI 3 Naraina	38035: SAI RAM FOUNDATION (SPECIAL STUDY CENTRE) (38035)
DELHI 3 Naraina	38045: Shivaji College (38045)
NOIDA	39022: A.K.(PG) COLLEGE HAPUR (39022)
NOIDA	47026: D.N. (PG) COLLEGE (47026)
NOIDA	2799: D.N. (PG) COLLEGE MEERUT (2799)
NOIDA	39044: FAIZ E AAM DEGREE COLLEGE LSC 39044
NOIDA	39017: GINNI DEVI MODI GIRLS (PG) COLLEGE(ONLY FOR GIRLS) (39017)
NOIDA	2739: GOVERNMENT P.G. COLLEGE (2739)
NOIDA	2714: HINDU COLLEGE (2714)
NOIDA	2738: I.P. (PG)COLLEGE BULANDSHAHR (2738)
NOIDA	39021: J.S.(PG) COLLEGE KAYASTHWARA SIKANDRABAD (39021)
NOIDA	47039: JAGDISH SARAN HINDU COLLEGE (47039)
NOIDA	39016: K.M. MAYAWATI GIRLS P.G. COLLEGE (39016)
NOIDA	2718: M.M.H. COLLEGE GHAZIABAD (2718)
NOIDA	2707: M.M.P.G. COLLEGE MODINAGAR (2707)
NOIDA	3702: MAHARAJ SINGH COLLEGE, SAHARANPUR (3702)
NOIDA	07107: MAHARAJA AGARSEN COLLEGE (7107)
NOIDA	47040: MAHATMA GANDHI MEMORIAL PG COLLEGE (47040)
NOIDA	2728: MEERUT COLLEGE MEERUT (2728)
NOIDA	39010: NANAKCHAND ANGLO SANSKRIT COLLEGE MEERUT (39010)
NOIDA	27140: R.B.D. COLLEGE BIJNORE (27140)
NOIDA	2702: ST. JOHN'S COLLEGE (2702)
GUWAHATI	0404: BIRJHORA MAHAVIDYALAYA (404)
GUWAHATI	0454: Haflong Government College, Haflong

GUWAHATI	0401: IGNOU STUDY CENTRE (401)
GUWAHATI	04195: K C Das Commerce College
GUWAHATI	04188: PANDU COLLEGE (4188)
TRIVANDRUM	40028: ALL SAINTS COLLEGE, IGNOU STUDY CENTRE (WOMEN) (40028)
TRIVANDRUM	1473: BHARATHEEYA INSTITUTE FOR ADV. STUDY AND RESEARCH (1473)
TRIVANDRUM	1464: C ACHYUTHA MENON STUDY CENTRE (1464)
TRIVANDRUM	1404: CATHOLICATE COLLEGE (1404)
TRIVANDRUM	40038: IGNOU Regular Study Centre 40038
TRIVANDRUM	40039: IGNOU Regular Study Centre Christ Nagar College 40039
TRIVANDRUM	1441: MAR IVANIOS INSTITUTE OF ADVANCE STUDIES (1441)
TRIVANDRUM	40031: NANJIL CATHOLIC COLLEGE OF ARTS & SCIENCE (40031)
TRIVANDRUM	2511: S.T. HINDU COLLEGE (2511)
TRIVANDRUM	1413: SREE NARAYANA COLLEGE (1413)
TRIVANDRUM	40026: Velu Thampy Memorial Arts & Science College (40026)
JABALPUR	1508: A.P.S. UNIVERSITY, REWA (1508)
JABALPUR	1589D: GOVT. A.B.COLLEGE BAIHAR (1589D)
JABALPUR	1561D: GOVT. P.G.TILAK COLLEGE, KATNI (1561D)
JABALPUR	1561: GOVT. P.G.TILAK COLLEGE, KATNI (1561D)
JABALPUR	1587: GOVT.P.G.COLLEGE, SHAHDOL (1587)
JABALPUR	41027D: IGNOU SPECIAL STUDY CENTRE PARASIA (41027D)
JABALPUR	1599: MATA GUJARI MAHILA MAHIVIDYALYA, JABALPUR (1599)
JABALPUR	1564D: R.D. GOVT. PG COLLEGE, MANDLA (1564D)
JABALPUR	41017D: SITE COLLEGE, SINGRAULI (41017D)
RAJKOT	0923: IGNOU STUDY CENTRE ADIPUR (923)
RAJKOT	0914: IGNOU STUDY CENTRE JAMNAGAR (914)
RAJKOT	42012: IGNOU STUDY CENTRE RAJKOT (42012)

MADURAI	2504: BISHOP HEBER COLLEGE (2504)
MADURAI	43078: BON SECOURS COLLEGE FOR WOMEN (43078)
MADURAI	2502: DR.G.R.D. COLLEGE OF SCIENCE (2502)
MADURAI	43080: G.T.N. ARTS COLLEGE (43080)
MADURAI	2568: H.K. ROWTHER HOWDIA COLLEGE (2568)
MADURAI	43084: SREE NARAYANA GURU COLLEGE (43084)
MADURAI	2503: THIYAGARAJAR COLLEGE (2503)
MADURAI	2507: V O Chidambaram College Tuticorin
KORAPUT	44023: AERONAUTICS COLLEGE, SUNABEDA (44023)
KORAPUT	44033: Council of Analytical Tribal Studies LSC 44033
KORAPUT	2113: GOVERNMENT COLLEGE (2113)
KORAPUT	44032: MALKANGIRI COLLEGE LSC 44032
KORAPUT	2139: NABARANGPUR COLLEGE (2139)
KORAPUT	2107: RAJENDRA COLLEGE (2107)
KORAPUT	2175: RAYAGADA COLLEGE (2175)
KORAPUT	2110: VIKRAM DEV COLLEGE (2110)
SILIGURI	2811: DARJEELING GOVERNMENT COLLEGE (2811)
SILIGURI	45019: KALIMPONG GOVT. COLLEGE (45019)
SILIGURI	45015: NORTH BENGAL ST. XAVIER'S COLLEGE (45015)
SILIGURI	45028: SALESIAN COLLEGE (45028)
DARBHANGA	0504: BRA BIHAR UNIVERSITY (504)
DARBHANGA	0522: C.M. COLLEGE (522)
DARBHANGA	46036: IGNOU Study Centre Shree Mahendra Das Degree College (46036)
DARBHANGA	46020: K.C.T.C. COLLEGE, (46020)
DARBHANGA	0565: M.J.K. COLLEGE (565)
DARBHANGA	0557: R K COLLEGE (557)

DARBHANGA	0566: S R K GOENKA COLLEGE (566)
DARBHANGA	0551: SAMASTIPUR COLLEGE (551)
ALIGARH	27104: A.K. COLLEGE, SHIKOHABAD (27104)
ALIGARH	2713: ALIGARH MUSLIM UNIVERSITY, ALIGARH (2713)
ALIGARH	47043: GOVT. PG COLLEGE BUDAUN (47043)
ALIGARH	47030: IIMT,ALIGARH (47030)
ALIGARH	47038: JANTA COLLEGE, BAKEWAR, ETAWAH (47038)
ALIGARH	47035: KOTHIWAL ADHATIAY PG COLLEGE, KASGANJ (47035)
ALIGARH	27100: PC BAGLA PG COLLEGE, HATHRAS (27100)
ALIGARH	47053: S R K R G College IGNOU LSC 47053
ALIGARH	47015: SHRI VARSHNEY PG COLLEGE, ALIGARH (47015)
VARANASI	48033: AGRASEN KANYA PG COLLEGE PARMANANDPUR VARANASI (48033)
VARANASI	2703: ALLAHABAD DEGREE COLLEGE, ALLAHABAD (2703)
VARANASI	48022: ARYA MAHILA P.G. COLLEGE, VARANASI (48022)
VARANASI	27119: B.R.D. PG COLLEGE, DEORIA (27119)
VARANASI	48039: BRD PG COLLEGE SONEBHADRA (48039)
VARANASI	48018: CHAURI BELHA MAHAVIDYALAYA, AZAMGARH (48018)
VARANASI	2709: DDU UNIVERSITY GORAKHPUR (2709)
VARANASI	48056: FACULTY OF SOCIAL SCINCE BHU VARANASI (48056)
VARANASI	2778: G.D. BINANI PG COLLEGE, MIRZAPUR (2778)
VARANASI	48048: HARISH CHANDRA P.G. COLLEGE MAIDAGIN VARANASI (48048)
VARANASI	27109: KAMACHHA CAMPUS, BHU, VARANASI (27109)
VARANASI	48026: LAL BAHADUR SHASTRI PG COLLEGE, MUGALSARAI (48026)
VARANASI	48012: MICROTEK COLLEGE OF MANAGEMENT & TECHNOLOGY VNS (48012)
VARANASI	27101: PG COLLEGE GHAZIPUR (27101)

VARANASI	2716: S.C. COLLEGE, BALLIA (2716)
VARANASI	48045: SAVITRI BAI FULE GOVERNMENT PG COLLEGE CHAKIA (48045)
VARANASI	48028: ST ANDREWS COLLEGE, GORAKHPUR (48028)
VARANASI	48017: TILAK DHARI COLLEGE, JAUNPUR (48017)
VARANASI	2708: UDAI PRATAP AUTONOMOUS COLLEGE, VARANASI (2708)
VARANASI	2745: VBS PURVANCHAL UNIVERSITY, JAUNPUR (2745)
MUMBAI	49053: Chandrabhan Sharma College of Arts Science and Commerce LSC 49053
MUMBAI	49052: DR BABASAHEB AMBEDKAR COLLEGE, MAHAD- RAIGAD (49052)
MUMBAI	1601: K J Somaiya College of Arts and Commerce IGNOU LSC 1601
MUMBAI	1603: SATHAYE COLLEGE (1603)
MUMBAI	1615R: TARAPUR VIDYA MANDIR (1615R)
PATNA	05172: D.A.V. POST GRADUATE COLLEGE (5172)
PATNA	0511: GAYA COLLEGE (511)
PATNA	05161: H.D. JAIN COLLEGE (5161)
PATNA	0509: J.P. UNIVERSITY (509)
PATNA	0577: K.K.M. COLLEGE (577)
PATNA	0573: NALANDA COLLEGE (573)
PATNA	05198: S S College Jehanabad
PATNA	0556: S. P. JAIN COLLEGE (556)
PATNA	0501: VANIJYA MAHAVIDYALAYA (501)
RAGHUNATHGANJ	2820: RDK COLLEGE OF COMMERCE (2820D)
RAGHUNATHGANJ	2815: SATYANANDA VIDYARTHEE BHAWAN (2815)
ARMY-KOLKATA	5110: HQ 27 MTN DIV (5110)
ARMY-KOLKATA	5109: IAEP, HQ 20 MTN DIVISION (5109)
ARMY-CHANDIMANDIR	5206: HQ 22 ARTY BDE (5206)

ARMY- CHANDIMANDIR	5207: HQ 35 INF BDE (5207)
ARMY- CHANDIMANDIR	5205: HQ 9 CORPS (5205)
ARMY- CHANDIMANDIR	5201: WESTERN COMMAND HRDC (5201)
ARMY-LUCKNOW	5301: 5301
ARMY-PUNE	5403: HQ 21 CORPS HRDC
ARMY-PUNE	5404: SC HRDC IC/O BEG & CENTRE,PUNE
ARMY-UDHAMPUR	5505: HQ 14 CORPS (HRDC) (5505)
ARMY-UDHAMPUR	5503: HQ 15 CORPS HRDC (5503)
ARMY-UDHAMPUR	5504: HQ 16 CORPS HRDC (5504)
ARMY-UDHAMPUR	5510: HQ 19 INF DIV (5510)
ARMY-UDHAMPUR	5506: HQ 25 INF DIV (5506)
ARMY-UDHAMPUR	5511: HQ 39 MTN DIV (5511)
ARMY-UDHAMPUR	5501: HRDC HQ NORTHERN COMMAND (5501)
CHANDIGARH	2203: DDE, PB. UNI, PTL (2203)
CHANDIGARH	0601: USOL, PU, CHD (601)
DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	07191: Acharya Narendra Dev College
DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	07103: COLLEGE OF VOCATIONAL STUDIES (7103)
DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	07175: DAYAL SINGH COLLEGE (7175)
DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	1042: GOVT COLLEGE FOR WOMEN (1042)
DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	07174: PGDAV COLLEGE (7174)

DELHI 1 (MOHAN ESTATE (SOUTH DELHI))	07189: SRI AUROBINDO COLLEGE (MORNING) (7189)
NAVY-NEW DELHI	7101: IGNOU-NAVY RECOG. STUDY CENTRE (7101)
NAVY-MUMBAI	7201: 7201
NAVY-VISAKHAPATNAM	7301: IGNOU NAVY VIZAG (7301)
NAVY-KOCHI	7401: Command Education Office Kochi
PANAJI	1312: BGVS ARTS, COMMERCE & SCI COLL (1312)
PANAJI	08026: FR AGNEL COLLEGE (8026)
PANAJI	08034: GOVERNMENT COLLEGE OF ARTS SCIENCE AND COMMERCE GOA
PANAJI	08035: Sant Sohirobanath Ambiyee Govt. College of Arts and Commerce
PANAJI	0801: SH. DAMODAR COLL. OF COM & ECO. (MARGAO GOA) (801)
BHAGALPUR	82002: DEEP NARAYAN SINGH COLLEGE (82002)
BHAGALPUR	0505: MARWARI COLLEGE (505)
BHAGALPUR	0571: RD & DJ COLLEGE (571)
VATAKARA	83013: AMAL COLLEGE OF ADVANCED STUDIES (83013)
VATAKARA	83015: CONCORD ARTS & SCIENCE COLLEGE (83015)
VATAKARA	1403: JDT ISLAM (1403)
VATAKARA	83011: MGGA COLLEGE (83011)
VATAKARA	83002: NAM COLLEGE KALLIKANDY (83002)
VATAKARA	1485: NIRMALAGIRI COLLEGE KOOOTHUPARAMBA (IRISH) (1485)
VATAKARA	1409: PSMO COLLEGE (1409)
VATAKARA	1405: SREE NARAYANA COLLEGE (1405)
VATAKARA	83012: SREE NARAYANA GURU COLLEGE (83012)
VATAKARA	1430: ST. MARRY'S COLLEGE (1430)
VATAKARA	83010: VATAKARA CO-OPERATIVE ARTS AND SCIENCE COLLEGE (83010)

VISHAKHAPATNAM	84016: 84016 SIR C R REDDY COLLEGE
VISHAKHAPATNAM	0109: DR L.BULLAYA COLLEGE (0109)
VISHAKHAPATNAM	84002: GOVERNMENT COLLEGE (AUTONOMOUS) (84002)
VISHAKHAPATNAM	0110: IDEAL COLLEGE OF ARTS AND SCIENCE (0110)
VISHAKHAPATNAM	33018: MAHARAJAH"S POST GRADUATE COLLEGE (33018)
VISHAKHAPATNAM	84008: SGCSR COLLEGE, GMR NAGAR, RAJAM (84008)
BIJAPUR	1304: GULBARGA UNIVERSITY CAMPUS GULBARGA (1304)
BIJAPUR	1303: J.S.S. COLLEGE VIDYAGIRI DHARWAD (1303)
BIJAPUR	1308: R.P.D. COLLEGE CAMPUS BELGAUM (1308)
BIJAPUR	1310: VEERASHIAVA COLLEGE BELLARY (1310)
SAHARSA	0508: IGNOU STUDY CENTRE (508)
SAHARSA	0555: IGNOU STUDY CENTRE (555)
SAHARSA	0561: IGNOU STUDY CENTRE (561)
SAHARSA	86007: IGNOU STUDY CENTRE(86007)
SAHARSA	86011: IGNOU STUDY CENTRE(86011)
DEOGHAR	3609: A.S. COLLEGE (3609)
DEOGHAR	8700: IGNOU REGIONAL CENTRE DEOGHAR LSC Code 8700
DEOGHAR	3615D: IGNOU Special Study Centre (3615)
DEOGHAR	3604: S.P. COLLEGE (3604)
DEOGHAR	3605: SAHIBGANJ COLLEGE (3605)
JODHPUR	2305: BJS RAMPURIA JAIN COLLEGE (2305)
JODHPUR	2309: GOVERNMENT COLLEGE (2309)
JODHPUR	2370: GOVT. COLL PRATGARH (2370)
JODHPUR	2362: GOVT. P.G. COLLEGE (BOYS) (2362)
JODHPUR	88018: GURUKUL COLLEGE, DUNGARPUR (88018)
JODHPUR	2311: KUCHAMAN COLLEGE (2311)

JODHPUR	88008: MAHILA P.G. MAHAVIDYALAYA (88008)
JODHPUR	2304: ONKARMAL SOMANI COLLEGE OF COM (2304)
JODHPUR	88014: SHRI TAGORE P.G. COLLEGE KUCHAMAN CITY (88014)
JODHPUR	88007: SIBM NATHDWARA (88007)
JODHPUR	2302: VIDYA BHAWAN RURAL INSTITUTE (2302)
AHMEDABAD	2901: DAMAN GOVERNMENT ARTS COLLEGE (2901)
AHMEDABAD	0920: L.J. COMMERCE COLLEGE (920)
AHMEDABAD	0902: M.S. UNIVERSITY (902)
AHMEDABAD	0905: MTB ARTS COLLEGE (905)
AHMEDABAD	0909: NEW PROGRESIVE EDUCATION TRUST (909)
AHMEDABAD	0910: SARDAR PATEL UNIVERSITY (910)
AHMEDABAD	09140: T. CHATWANI ARTS & J.V.GOKAL TRUST COMM. COLLEGE (9140)